



**Agenda
City Council
Council Chambers/City Hall
125 E. South Main, Flatonia, Texas**

**July 13, 2021
City of Flatonia
Regular Meeting
6:00 p.m.**

Notice of City Council Meeting

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a Regular Meeting of the City Council of the City of Flatonia will be held on Tuesday, July 13, 2021, beginning at 6:00 p.m. in the City Hall Council Chambers located at 125 E. South Main St., Flatonia, Texas, for the purpose of considering the following agenda items:

The meeting agenda is posted online at:

http://www.flatonia.tx.gov/page/Council_Agendas_Minutes

Members of the public who wish to submit their written questions or comments on a listed agenda item must submit these by sending an email to City Manager Sarah Novo at manager@ci.flatonia.tx.us. Questions or comments must be received no later than 12:00 noon on Tuesday, July 13, 2021.

Opening Agenda

Call to Order
Invocation & Pledge
Pledges to the Texas and American flags
Citizens' Participation

Reports

Police Department Activity Report *May and June 2021*
Utility Department Activity Report *May and June 2021*
City Manager Report *May and June 2021*
Consumer Confidence Report for 2020

Consent Agenda

The following agenda items may be acted upon in one motion. A Council Member or citizen may request items be removed from the Consent Agenda for individual consideration.

C1. Approve the minutes of the April 13, 2021, April 22, 2021, and May 11, 2021, Regular and Special City Council meetings.

C2. Approve 2nd Quarter FY 2020-2021 Hotel/Motel (HOT) Tax funding reports from the Flatonia Chamber of Commerce, Special Projects (Railpark), and Arnim Museum.

C3. Approve the appointment of Elias Flores to serve on the Flatonia Housing Authority Board of Commissioners to serve an expired term vacated by Julia Webster, commencing on the appointment date, and ending on February 9, 2023, and recommend that Mayor Milson complete required Certificate of Appointment forms.

Proclamations

Adopt Proclamation declaring July 2021 as “Parks and Recreation” Month in the City of Flatonia

Deliberation Agenda

- DA7.1-2021.1 Consideration and possible action on a request from citizen Laura Evans related to the height of the privacy fence between her property and the Dollar General property.
- DA7.1-2021.2 Consideration and possible action on adopting a plan to study the effectiveness of the current City of Flatonia Streetlight System and to develop an action plan containing a deadline to correct any deficiencies in the Streetlight System to level adopted by the City Council.
- DA7.1-2021.3 Consideration and possible action on scheduling special meetings for budget workshops, or other matters, that may need to be considered by the Council subsequent to July regular meeting and prior to next regularly scheduled meeting.
- DA7.1-2021.4 Consideration and possible action pertaining to issues related to drainage from the splashpad within McWhirter Park.

Executive Session

Executive Session – Open:

- ES7.1-2021.1 As authorized by Texas Government Code 551.074 (Personnel Matters) regarding:
- Review City Attorney RFQ submissions.

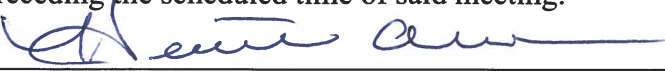
Executive Session - Closed:

Deliberation Agenda

DA7.1-2021.5 Consider and take appropriate action regarding the City Attorney RFQs.

Adjournment

I, the undersigned authority hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Flatonia, Texas, a place convenient and **readily accessible to the public at all times** and said Notice was posted on the following date and time **Friday, July 9, 2021, by 6:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Heather Ambrose, City Secretary, City of Flatonia

**NOTICE OF ASSISTANCE
AT THE PUBLIC MEETING**

The Flatonia City Hall is wheelchair accessible. Access to the building is available at the primary entrance facing Main Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print are requested to contact the City Manager’s Office at 361-865-3548 or by FAX 361-865-2817 at least two working days prior to the meeting so that appropriate arrangements can be made.

EXECUTIVE SESSION STATEMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.086 (Certain Public Power Utilities: Competitive Matters) and 551.087 (Deliberation Regarding Economic Development Negotiations).



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

REPORTS

Agenda Items:

1. Police Department Activity Reports for May and June 2021
2. Utility Department Utility Reports for May and June 2021
3. City Manager Reports for May and June 2021
4. 2020 Consumer Confidence Report for Public Water System CITY OF FLATONIA

Background:

Items 1-3 are standard monthly reports. Multiple reports are being presented due to the cancelation of the June meeting.

Item 4 is the annual 2020 Consumer Confidence Report for Public Water System (CCR) as required by TCEQ. According to TCEQ, *“The CCR is a document that provides consumers information about the quality of drinking water in an easy-to-read format. The CCR summarizes information that your water system already collects to comply with Federal and State (TCEQ) regulations. It includes information about the source(s) of water used (i.e., rivers, lakes, reservoirs, or aquifers), chemical contaminants, bacteriological contaminants, compliance with drinking water rules, educational health information, water system contact information and public participation opportunities.”* The CCR must be made available to customers by July 1st of each year through various methods.

The CCR is posted on the City’s website at <http://www.flatoniatx.gov/page/open/1288/0/2020%20Consumer%20Confidence%20Report>. Notification was provided on the City’s mailed newsletter where the report is available online and that consumers may get a copy at City offices.

Recommended Motion:

Informational only, no motion required.

Attachments:

1. Police Department Activity Reports for May and June 2021
2. Utility Department Utility Reports for May and June 2021
3. City Manager Reports for May and June 2021
4. 2020 Consumer Confidence Report for Public Water System CITY OF FLATONIA

May Monthly Report

To: Flatonia City Council
From: Flatonia Police Department
Subject: May Monthly Report

Calls for Service:

There were 170 calls for service for this month.

Offense / Incident Report Activity:

05/01/2021 Flatonia Officers were dispatched to the 400 block of W. North Main Street to a one vehicle car accident. The vehicle left the roadway and struck a tree causing major damage to the vehicle. The vehicle was towed away from the scene and no injuries were reported.

05/01/2021 Officer Kucera received a call about a loud noise heard around N. Penn Street. Officer Kucera was patrolling that area in search of what may have caused the loud noise, as one of the men from the city crew flagged him down and advised him that a powerline was down at the intersection of State Highway 95 and 7th Street. The Officer provided traffic control until the line was fixed. Patrol duties resumed.

05/06/2021 Flatonia Officers were dispatched to a disturbance at the 1400 block of FM 609. Flatonia officers arrived and were able to determine that it was verbal disturbance and both parties were already separated. Normal patrol duties continued.

05/10/2021 Chief Dick assisted Fayette County Emergency Medical Services during a two-vehicle car accident at the 658-mile marker. Chief Dick not only provided traffic control but also helped Emergency Medical Services evaluate the driver of one of the vehicles involved in the car accident. Patrol duties resumed soon after.

05/11/2021 Flatonia Officers were contacted by a woman in reference to a welfare concern for her husband. The woman stated that her husband had stopped to rest in Flatonia on his way home and was not answering her phone calls. The officer was able to locate her husband, who had fallen asleep and did not hear his phone ring. The officer let him know that his wife was worried about him, and he called his wife promptly.

05/16/2021 Flatonia Officers were dispatched to the 700 block of N. La Grange Street in reference to a disturbance. Officers arrived at the location and spoke to an employee, who stated that there were two females that arrived in a vehicle and began to argue shortly after they got out at the location. The employee said they argued and then got in their vehicle and left. Patrol duties resumed.

05/18/2021 Officer Llanes and Sgt. Pritchard assisted a stranded 18-wheeler at the railroad under pass at the 600 block of West North Main St. A towing service arrived shortly after and cleared the roadway. Patrol resumed.

05/18/2021 Officer Llanes was dispatched to a call, in reference to a possible disturbance at the 1600 block of Slaughterhouse Road. Fayette County Deputy Olvera assisted Officer Llanes. Upon further investigation by the officers, it was determined that a male subject at this location was suffering from some kind of medical condition. Fayette County Emergency Medical Services were called out and were able to assist the male subject. The male was transported to the hospital without further incident.

05/18/2021 Several Flatonia Officers provided traffic control and aided residents during a torrential rain that caused flash flooding during the evening hours. Flatonia Police Department, Flatonia Fire, Fayette County Emergency Medical Services, Fayette County Sheriff's Office Deputies, and Texas State Troopers in the area assisted each other during this event.

05/23/2021 Officer Llanes assisted a towing service with traffic control at the 661-mile marker. The towing service picked up a vehicle that was involved in a car accident that happened earlier in the day.

05/23/2021 Sgt. Pritchard was dispatched to a two-vehicle car accident at the 661-mile marker. Due to inclement weather one vehicle hydroplaned into another vehicle causing minor damage to both vehicles. No injuries were reported.

05/28/2021 Officer Stansberry assisted Fayette County Emergency Medical Services at the 300 block of State Highway 90 West.

05/28/2021 Chief Dick, Sgt. Pritchard, and LT. Pritchard assisted in town and on Interstate 10, with several car accidents and traffic control during bad weather that struck Fayette County and the surrounding area. There were several swift water rescues throughout the county as well as several emergency medical service calls. Interstate 10 had various wrecks including three overturned 18-wheelers at different locations.

05/30/2021 Sgt. Pritchard helped Fayette County Deputies dealing with a disturbance on State Highway 95 North. Patrol duties resumed shortly after.

Flatonia Officers continue to provide close patrols for several businesses and residential homes located within the city limits of Flatonia.

Due to the inclement weather that the month of May has had, command staff have had to be called out to direct traffic for major accidents resulting in the shutdown of Interstate 10. Fayette County has suffered flash flooding and numerous incidents of hydroplaning amongst water rescues because of the flash floods. Thankfully all the first responder agencies in the county have worked together to get through these unforeseen times.

NO FURTHER DETAILED INFORMATION IS PUBLISHED DUE TO ON GOING INVESTIGATION OF CASES.

Arrests and Pending Charges

There were no arrests for the month of May.

Code Enforcement

Several code compliance complaints were received the month of May and were addressed promptly by officers.

Traffic Contacts:

17

All Flatonia Police Officers, including command staff, have conducted traffic control throughout the city and specifically in the areas of town that complaints of speeders have been received. Flatonia officers will continue to conduct stationary and mobile radar to alleviate the traffic concerns.

In-Service Training:

170 Hours

Flatonia Police Department officers participated in several health and wellness classes online this month to give officers a better understanding of living a healthier lifestyle not only on duty, but off duty as well.

| | | |
|--------------------------|--------------------------------|---------------------|
| Animal Complaints - 9 | Noise Complaints- 2 | Accidents - 2 |
| Scam Calls - 0 | Disturbances - 3 | Transient Calls - 2 |
| Close Patrol - 101 | Open Door - 4 | Funeral Escorts - 1 |
| Alarm Calls - 1 | Suspicious Activity/Person - 8 | Agency Assists - 10 |
| Citizen assist - 2 | Suspicious Vehicle- 4 | Civil Matters - 6 |
| Ministerial Vouchers - 0 | Motorist assist - 3 | Welfare Check - 1 |
| Inquest – 0 | Traffic Hazards - 0 | Follow Ups - 2 |
| Traffic Control- 9 | | |

Flatonia Police Department

06/03/2021

June Monthly Report

To: Flatonia City Council
From: Flatonia Police Department
Subject: June Monthly Report

Calls for Service:

There were 145 calls for service for this month.

Offense / Incident Report Activity:

06/02/2021 Officer Stansberry was dispatched to a disturbance at the 600 block of 7th Street. The officer contacted the parties involved in the disturbance and it was quickly established that it was a verbal argument and both parties were separated. Officer Stansberry advised them to work things out civilly if there were any further incidents. The officer returned to his patrol duties.

06/04/2021 Lieutenant Pritchard was on patrol when she heard a radio call from a Fayette County Deputy needing assistance from a female officer during a traffic contact, at mile marker 660, on Interstate 10. Lieutenant Pritchard advised the deputy that she was available and made the scene shortly after. Lieutenant Pritchard assisted deputies and once the deputies were done with the traffic stop, she returned to her patrol duties.

06/07/2021 Chief Dick answered a call from a concerned citizen requesting assistance with a poisonous snake at the 700 Block of Mulberry St. Chief Dick arrived on location and disposed of the copperhead snake. Shortly after Chief Dick returned to his duties.

06/08/2021 Officer Alexander was dispatched to several calls received by dispatch in reference to a reckless driver in a black Chevrolet Camaro. The reckless driver was reported to be parked at the diesel pumps at a local convenience store. Officer Alexander located the subject in the Black Camaro near the diesel pumps and contacted him. Upon further investigation the officer noted that the subject was highly intoxicated, the subject was then placed under arrest and transported to the Fayette County Jail for Public Intoxication.

06/12/2021 Officer Llanes was dispatched to a possible disturbance at the 300 block of E Frontage Road in reference to a disturbance. Officer Llanes located the room and spoke to the teenaged occupants, who stated they were horsing around and did not mean to cause a disturbance. The officer also spoke⁵ with the teenager's parents and advised them of the occurrence. Officer Llanes returned to patrol.

06/14/2021 Sergeant Pritchard was dispatched to the intersection of Penn and N. Main St. regarding a traffic jam. Dispatch advised Sergeant Pritchard that a major accident had occurred at the Gonzales, County line and traffic was being diverted off Interstate 10 through the City of Flatonia. Sergeant Pritchard conducted traffic control at that intersection for a few hours and later returned to his patrol duties.

06/14/2021 Lieutenant Pritchard conducted traffic control during a major traffic influx in the city, at the intersection of Highway 90 and N. La Grange St.

06/15/2021 Chief Dick assisted Fayette County Emergency Services with a fall victim at the 9000 Block of W. Highway 90. Fayette County had received a high number of medical calls during this time and there were no ambulances in the immediate area available to respond. Chief Dick was able to assess the fall victim, administer aid, and provide a patient report as an ambulance arrived on scene.

06/18/2021 Officer Kucera assisted Fayette County Emergency Medical Services during a lift assist call at Sacred Heart Cemetery. Officer Kucera returned to his patrol duties shortly after.

06/18/2021 Officer Llanes was dispatched to a medical call at the 600 Block of Martin Luther King St. Officer Llanes spoke to the homeowner who advised that her grandson was having some sort of diabetic problem and needed help. Fayette County Emergency Services arrived promptly, and Officer Llanes returned to patrol.

06/22/2021 Officer Stansberry helped Fayette County Deputies in locating an accident on Interstate 10. Officer Stansberry located the accident at mile marker 657 on Interstate 10 and provided assistance until other emergency personnel arrived on scene.

06/23/2021 Sergeant Pritchard answered a call about an explosion off Highway 90 and Branecky Rd. Sergeant Pritchard located the explosion at tank battery located just south of Highway 90. The explosion occurred sometime before the officer arrived and there were no visible flames or fire at the location. Sergeant Pritchard advised Fayette County Sheriff's Office of his findings and returned to his patrol duties.

06/24/2021 Flatonia Officers were dispatched to a disturbance at the 300 block of E. North Main St. Chief Dick, Sergeant Pritchard, and Officer Llanes contacted the parties involved and upon further investigation it was determined that it was a verbal argument. One of the parties was asked to leave the location to avoid any further incidents and the officers returned to their normal duties.

06/25/2021 Flatonia Officers provided traffic control for a stalled-out tractor trailer combination at the westbound, Interstate 10, exit ramp. Officers were able to clear the area and resume patrol duties.

06/25/2021 Officer Stansberry was dispatched to a local convenience store regarding a male subject requesting assistance after he was involved in a verbal disturbance with another male subject. Officer Stansberry was able to speak to everyone involved and the male subject that requested assistance was able to pick up some belongings from his residence and leave the area without further incident.

06/26/2021 Officer Stansberry was dispatched to a major, two-vehicle accident, at the intersection of FM 609 and Interstate 10 Frontage Rd. Flatonia Fire helped with traffic control. No major injuries reported, both vehicles were towed from the scene. Officer Stansberry returned to patrol.

06/27/2021 Officer Alexander responded to a major accident at the 661–662-mile marker during inclement weather. As the officer arrived on scene and helped the people involved, a second major accident occurred at the same location of the first accident. Officer Alexander requested assistance from Flatonia Fire and other Flatonia Officers during these major accidents. One person was transported to the hospital and two tractor trailers were picked up by Tow vehicles. Officer Alexander returned to his patrol duties.

NO FURTHER DETAILED INFORMATION IS PUBLISHED DUE TO ON GOING INVESTIGATION OF CASES.

Arrests and Pending Charges

There was one arrest for the month of June for Public Intoxication a Class C Misdemeanor.

Code Enforcement

One code compliance complaint was received the month of June and was addressed promptly by officers.

Flatonia Officers regularly contact local citizens regarding code compliance matters.

Traffic Contacts:

39

All Flatonia Police Officers, including command staff, have conducted traffic control throughout the city and specifically in the areas of town that complaints of speeders have been received. Flatonia officers will continue to conduct stationary and mobile radar to alleviate the traffic concerns.

In-Service Training:

Flatonia Police Department officers continuously strive to varied and ongoing in different training which is provided every month. Continuous training is vital because of the influence it has on the officer's everyday performance. This month, the Chief assigned training on numerous employee safety topics including back safety, vehicle operations, emergency and pursuit driving, first aid, and related topics. Every employee completed the assigned block of training.

| | | |
|--------------------------|--------------------------------|---------------------|
| Animal Complaints - 2 | Noise Complaints- 3 | Accidents - 4 |
| Scam Calls – 1 | Disturbances - 7 | Transient Calls - 2 |
| Close Patrol – 62 | Open Door - 1 | Funeral Escorts - 1 |
| Alarm Calls - 3 | Suspicious Activity/Person - 5 | Agency Assists - 8 |
| Citizen assist - 8 | Suspicious Vehicle- 1 | Civil Matters - 2 |
| Ministerial Vouchers - 0 | Motorist assist - 1 | Welfare Check - 3 |
| Inquest – 0 | Traffic Hazards - 0 | Follow Ups - 0 |
| Traffic Control- 3 | | |

Flatonia Police Department

07/06/2021

April 2021

4/1

- Clean up Grifaldo property

4/5

- Tear up Mill south side between 4th & 5th for rework
- Lift off trailer & set concrete bulldog @school

4/6

- Work on Grifaldo property
- Repair water leak in wall of pool changing room
- Pressure wash pool

4/7

- Mortar holes in wall in pool changing rooms
- Replace sink in pool RR

4/8

- Rip out half street on Mill between 4th & 5th

4/9

- Haul and roll in base on Mill St.

4/12,13

- Limb pick up

4/14

- Replace sewer lateral on 7th St @ FM609

4/15

- Read meters

4/16

- Last round of limb pickup

- Disconnect temporary electrical at residence on Hwy 95S, necessary to trim tree while on site. Power lines burning limbs.

4/17

- Spring cleanup, bulk items

4/18

- Late night, early morning power outage on W 2nd

4/19

- Electrical jumper burning at Prototype

4/22

- Clean out ditches on 90 @ 95, & E 9th
- Expose water leak for repair tomorrow

4/25

- Water leak on flush valve line, dig down to the main and shut valve

4/26

- Remove tree on S. Market
- Repair leak on flush valve by the tennis court

4/27

- PM at the sewer plant
- Meet with TML @ the pool

4/28

- Remove dead tree from ROW on Market St.

4/29

- County reclaim machine working on street project

4/30

Rain, barricade off CBD alley after 18 wheeler got stuck

May 2021

5/1

- Power out, line down 7th & Penn

5/2

- Cut off pool, PD reported it losing water at 3 am

5/3

- County finished street reclaim
- Sewer issues 10th & Market
- Hook up temporary electrical service in Praha

5/4

- Water control system out, issue resolved
- Trim trees @ Rest Haven Cemetery
- Send in pictures & documents for TCEQ disinfectant survey

5/10

- Take old pool rules sign to George in Moulton for rework
- Install new stove unit in CCA center
- Take 2 service trucks to La Grange for Repair

5/11

- Cut material out of the alley behind The Market and start hauling road base in
- Bad transformer at Timewise, changed it out

5/12

- Finish laying in road base and compacting in preparation for paving

5/13

- Read Meters

5/14

- Read Meters

5/17

- Clean out culverts and drainage areas
- Prepare for rain storms (stock trucks, fuel up equipment etc.)
- Finish reading last of the meters
- After hours callout for blown fuse during thunderstorms on Mill St.

5/18

- Pool maintenance in preparation for opening
- Pick up limbs from line cutting during storm
- After hours callouts from thunderstorms around town

5/19

- Cleanup after flooding and thunderstorms
- Fix washed out driveways

5/20

- Dig up and replace check valve in sewer line for customer on Eleventh Street
- Clean more debris in creek areas

5/21

- Unclog lift station No.1
- Clean out outfall at sewer plant with sewer machine

5/23

- Sunday after hours callout 6th and Mill electric line down

5/24

- One clogged pump at sewer plant lift station
- Unclog lift station No. 1 again
- Well 10 filter backwash pump motor not working, burnt lizard was the cause
- Haul limbs off from 6th and Mill power outage

5/25

- Trim limbs from secondary in preparation to change out meter pole on walnut
- landscape in front of city hall in preparation for new plants

5/26

- Replace pole on walnut street
- 5th grade kids came to plant flowers in front of city hall

5/27

- Remove washed out road base from streets and haul to sewer plant
- Meet with pool manager
- Work on chlorine problems at well 9

5/28

- Put in 4 inch sewer valve to prevent storm water from backing up into customer house on 11th St
- Patch streets around town
- Get pool pump supplies from Weimar
- Replace motor overload contactor for overflow pit at sewer plant

CITY MANAGER'S REPORT
Prepared by Sarah Novo
City Council Meeting of June 1, 2021

1. Storm Response

- The storm of May 18-21st created a substantial amount of damage to city and private property throughout the community. Although staff took proactive action to prepare for impacts, the volume of rain received in such a short duration of time resulted in substantial damage to City property.

2. Economic Development

- The EDC meeting has been cancelled due to staff time required to manage the City's emergency response to the rain storm.
- **FIG** - Several area businesses have utilized the Façade Improvement Grant program which assists commercial business owners with a grant to improve the exterior appeal of their business. The grant covers up to 80% of the costs for façade work with a maximum cap of \$2,000. An application for the Façade Improvement Grant Program can be found at:

http://www.flatoniatx.gov/page/facade_improvement_program

BIP - The City of Flatonia Economic Development Corporation offers Business Incentive Program grants in amounts up to \$10,000. This is the largest incentive program offered by the Flatonia EDC and the application and supporting information are in the attached document. The objective of the program is to retain and create jobs and increase investment within the City of Flatonia. The Flatonia Economic Development Corporation (FEDC) offers grants to businesses for construction or renovation of a building; to purchase equipment or land; or to relocate a business to Flatonia.

http://www.flatoniatx.gov/page/business_incentive_program

3. Public Services

- Several utility staff are out and the team will be operating on a short staffing level for several more weeks.
- A roll off dumpster was coordinated to provide residents with a cost-free location to dispose of storm debris. The dumpster is located in the UP parking lot across from the Pharmacy until June 2nd.

4. Police

- Fayette County EMS and the Flatonia Police Department have established such a strong working relationship that they have system-certified Chief Dick who is now under the EMS medical director with clearance to practice medical skills such as advanced airway techniques, start IV's and administer critical medicine (Epi pen, insulin, etc.) which can treat a range of life-threatening emergencies. This is something that has never been done before and does not exist within any other law enforcement agency within the county. It is particularly important because these advanced skills are not currently available through any other first responder agency within the City of Flatonia, and the City currently relies

on ambulance services for all emergency response. Considering that staffing levels of the ambulance response can fluctuate due to calls or location of existing ambulances, the certification of Chief Dick provides our community with a more immediate medical response and benefit when he is in the office.

- Close patrol is continuing for traffic enforcement on 609, 90 and 95. This has been ongoing for quite some time and our Police Department has conducted a substantial number of close patrols in these areas over the past several months.
- The Police Department is advertising to fill a vacant patrol officer position.

5. Fire

- The volunteer fire department has continued to express that they are looking to recruit volunteers.

6. Parks

- Parks Committee meeting has been cancelled until after budget adoption.
- Staff are taking steps to open the pool this year. The pool will be open on June 7th

7. Administration

- Flowers planted in front of City Hall - The plants (many sourced locally) which were used in the city hall beautification project were provided by the Flatonia Rotary and Lions clubs as well as by an anonymous donor and were planted in partnership with the Fisd 5th grade classes. Overall, about 40 children participated and were assisted in planting by members of the City Council, Rotarians, Lions club members, City Manager and City staff (Jon Blair and David Durkin.) After cleaning up from their planting project, 5th graders had lunch in Central Memorial Park followed by ice cream at the Lyric. This was truly an event by the community, for the benefit of the community! Photos attached.
- Audit is underway and staff is working closely with the Notz group to provide documents as requested by the audit team for their review. The Notz group has provided an update that they are aiming for a June completion.
- City Manager will be out of the office Thursday, June 10- Sunday, June 13 for a Texas City Manager's Association conference in Round Rock. No overnight accommodations.
- FY 22 budget prep is underway.
- Office hours 8:30-4:30 M-F have been implemented and posted at City Hall. This allows staff the ability to process payments from the drop box each morning and close the cash drawers from payments through 4:30 without incurring unbudgeted overtime. Staff anticipates that the impact to the community will be negligible as we look to offer online payments in the next couple weeks.
- Coffee with the City event to begin soon -Wednesdays from 10-11 at Darlin's Diner. City staff (City Manager, Chief and City Secretary) will rotate Wednesdays to be available to the community for questions and City updates.

8. Communications

The City's Facebook page <https://www.facebook.com/FlatoniaTX> is up to almost 500 now. (497) Some stats are below.

The total reached means the number of people who saw any content from or about our page (from sharing, scrolling etc.).

Post engagement means how many reactions, comments, shares or clicks.

Insights

[See All](#)

Last 28 days : Apr 29 - May 26 ▼

People Reached

5,124

▲ 283%

Post Engagements

1,658

▲ 157%

Page Likes

79

▲ 84%

- A quarterly newsletter has been initiated. The next newsletter will go out next month in the billing.
- The City continues to make updates to the website including updating the city-wide event and meeting calendar. City meetings are posted on the website with a link to the agenda, and a reminder is also posted on the City's social media accounts. Please visit flatoniatx.gov to look at our progress. Please reach out to the City anytime if you have any ideas on how we can improve. Updates have been made to the city of Flatonia park pages with links to the rental forms as well as newly adopted park rules.
- City has presented an idea to the Chamber to partner in the development and funding of a city-wide calendar which features Flatonia-based photos and pre-filled event calendar. Staff are looking into feasibility and costs.
- The Chamber and City met with a representative of YOLO Texas, a producer of television segments which highlight Cities. Each 8-minute segment is \$5,000, and the Chamber and City would like to partner to purchase 2 segments in an effort to highlight all of the great amenities within the City – particularly as we near a centennial year in 2022. This may be a good use for HOT funds.

9. Code Enforcement

- The next Code Enforcement Committee meeting scheduled to be held on Thursday, June 3rd at 6:00 PM has been postponed until the City has hired a new City Attorney.

CITY MANAGER'S REPORT
Prepared by Sarah Novo
City Council Meeting of July 13, 2021

1. Public Services

- Work on street projects continuing.
- We are seeing an influx of quickly growing weeds and grasses citywide. Staff are in the process of prioritizing maintenance to city-owned property while also keeping up with the regular maintenance and special projects and tasks. This has been particularly challenging with very few staff on duty (the remainder have been out for medical and/or planned vacation.) There are also several large upcoming projects which will be time and staff consuming (to include: street repairs, a large electric upgrade and splash pad drainage). Staff are requesting patience as they work to prioritize and address requests as they are received.

2. Police

- The Police Department has sponsored a cadet (Ty Roggenkamp) through an upcoming academy in order to fill a vacant patrol officer position. His official start date with the City was June 23, and he will be working in a non-commissioned status until graduation from the academy which is held July 29-Dec 10.
- Close patrol is continuing for traffic enforcement on 609, 90 and 95.

3. Fire

- The volunteer fire department has continued to express that they are looking to recruit volunteers.

4. Parks

- Sprayed for mosquitos 7/1
- Shredded the new park property
- Mowed around the splash pad for event on 7/2
- Splash pad grand opening and ribbon cutting on July 2nd was well attended. We estimate that over 100 people were in attendance. Special thanks to Fayette Savings Bank for their generous donation of food and drinks for all attendees and 50 pool passes for area children to enjoy a free visit to the pool.
- I received the following email last week from an out-of-town family visiting the pool: *"Just wanted to comment on the excellent & friendly staff you have at the Flatonia pool. We are visiting family in the Schulenburg area from Minnesota and wanted to entertain the kids at the pool. Thanks for maintaining such a nice facility. Keep up the great work 👍"*
- Our Pool team and the City utility crews are doing a great job this year. Many surrounding pools are not seeing the attendance we are getting. Staff have received a number of comments regarding friendly welcoming employees, attention to safety and cleanliness, and the welcoming and appealing presence of the City in general. If you see these employees, please share your thanks.

5. Administration

- No budget workshops are currently scheduled. Staff proposed the 8th and 9th although those dates did not work for many. We will need to schedule workshops asap in order to stay on track with the budget calendar.

- No auditor RFQ's have been returned by deadline. Staff will re-publish.
- City Attorney RFQ's due Friday 7/9. Several have been received.
- The last update from the Audit team is that the audit will now be received in August.
- The rollout of online bill pay ran into very few issues. Overall, the feedback has been positive. The portal opened last week. We currently have 28 customers signed up to pay online.
- LCRA grant projects – submissions are open July 1 and 20% matching funds are required for grants above 5k and up to 50k. Most successful requests are in the neighborhood of 25k. Potential projects include:
 - PD is in need of new handheld and vehicle radio systems. Quotes returned at almost \$50,000.
 - Bridge at Mc Whirter Park. Staff are connecting with engineers to determine costs for engineering, construction and access.
 - Covered shade area for splash pad.

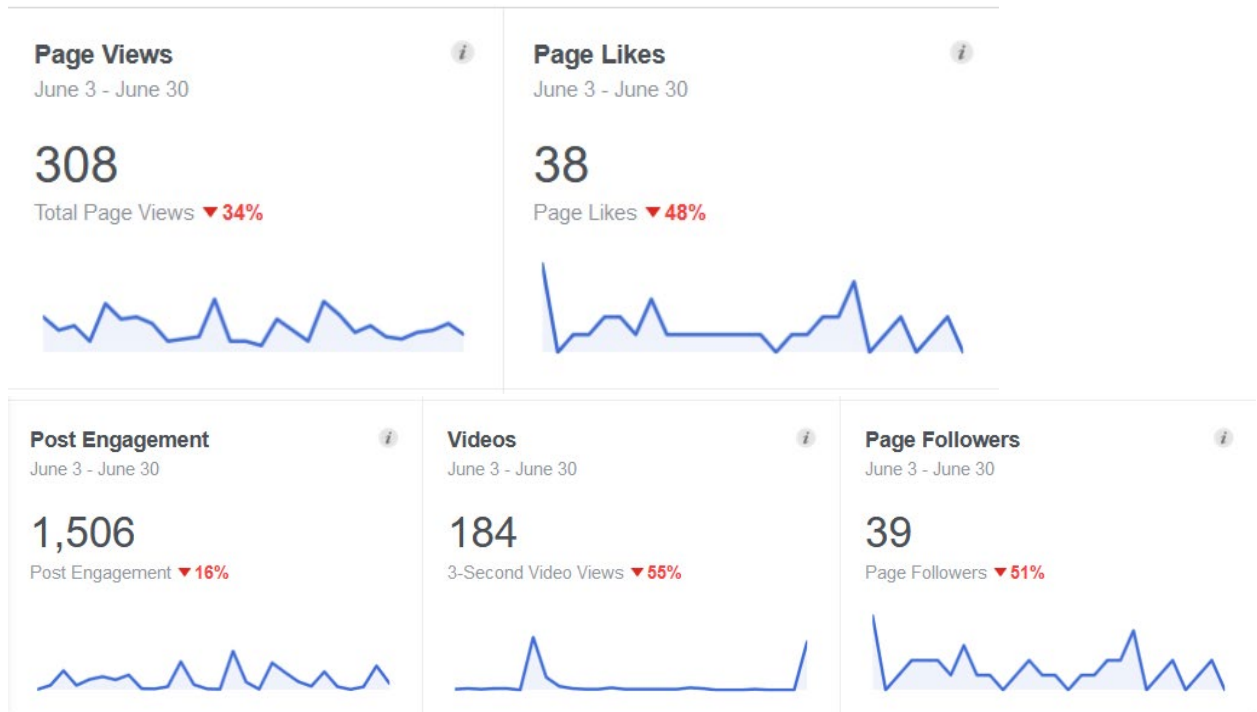
6. **Communications**

Website

- Staff have been working to clean up unlinked pages and adding info to the City's webpage that was missing. Below are two new pages:
<http://www.flatoniatx.gov/page/cemeteries>
http://www.flatoniatx.gov/page/boards_committees

Social Media

- **Facebook** is excellent about providing statistics. Please see below stats for the month of June.



- Instagram is our second most followed social media with 144 followers. Twitter is least followed with only 9. We continue to share information with The Market as we are able. Heather has signed up for a government Next Door account which is pending approval.
- “Czech in with the City” events are held each Wednesday at Darlin’s Diner. City management staff are rotating Wednesdays to be available to the community for questions and City updates. These events will likely begin to be held in different locations city-wide once the event has been established in the community, and locations will be published.

Nice comments...

A member of our community brought to our attention a conversation overheard in one of our local shops where someone from far out of town was visiting and staying overnight. The store clerk asked what they had planned and what brought them to stay in Flatonia and she said our Flatonia Freedom Week had attracted her family to our community.

All the best,
Sarah Novo
 City Manager



City of Flatonia
 125 E. South Main Street
 P.O. Box 329
 Flatonia, Texas 78941
 Office: (361) 865-3548
 Mobile: (361) 772-8723
 Email: manager@ci.flatonia.tx.us

1. Storm Response

- The storm of May 18-21st created a substantial amount of damage to city and private property throughout the community. Although staff took proactive action to prepare for impacts, the volume of rain received in such a short duration of time resulted in substantial damage to City property.

2. Economic Development

- The EDC meeting has been cancelled due to staff time required to manage the City’s emergency response to the rain storm.
- **FIG** - Several area businesses have utilized the Façade Improvement Grant program which assists commercial business owners with a grant to improve the exterior appeal of their business. The grant covers up to 80% of the costs for façade work with a maximum cap of \$2,000. An application for the Façade Improvement Grant Program can be found at: http://www.flatoniatx.gov/page/facade_improvement_program

BIP - The City of Flatonia Economic Development Corporation offers Business Incentive Program grants in amounts up to \$10,000. This is the largest incentive program offered by the Flatonia EDC and the application and supporting information are in the attached document. The objective of the program is to retain and create jobs and increase investment within the City of Flatonia. The Flatonia Economic Development Corporation (FEDC) offers grants to businesses for construction or renovation of a building; to purchase equipment or land; or to relocate a business to Flatonia.

http://www.flatoniatx.gov/page/business_incentive_program

3. Public Services

At the meeting when Jack gave a presentation of the streets to be repaired for this budget I asked about the north main alley having concern about runoff of water. Jack mentioned he may trench out and have the water run down behind the Fire Department, etc.. I would like a report on the status, specifications and completion of the North Main alley construction. What are we doing to prevent water runoff into the property owners' buildings and property without disturbing other neighbors, etc. We had various issues in the south main alley in the past and I want to take all precautions to prevent it from happening again.

Christmas Lights. I noticed we have more lights that burned out since last year to add to the list. Do you think we could replace them while the crew are hanging lights, etc. for Czihilspiel. I know last year you said you had ordered the replacement bulbs.

Stop Signs and Yield Signs: Do we have a protocol on stop signs and yield signs. I know you are very busy. When you get some time would you please check.

Golf Course drainage from splash pad

4. Police

- John and Taryn Trussell live at 618 South Hudson Street and intersects with 2nd Street. They mentioned there were no yield nor stop signs driving from the school corner of East Second and 708 South Converse Street to Hwy. 95 South. They said when school lets out the traffic speeds down that street and there are children walking from school, children riding bikes and playing in their front lawn and are very concerned about the safety of our children. Again, I told both of them to visit with you, Sarah and I would mention it to you too.
-
- Fayette County EMS and the Flatonia Police Department have established such a strong working relationship that they have system-certified Chief Dick who is now under the EMS medical director with clearance to practice medical skills such as advanced airway techniques, start IV's and administer critical medicine (Epi pen, insulin, etc.) which can treat a range of life-threatening emergencies. This is something that has never been done before and does not exist within any other law enforcement agency within the county. It is particularly important because these advanced skills are not currently available through any other first responder agency within the City of Flatonia, and the City currently relies on ambulance services for all emergency response. Considering that staffing levels of the ambulance response can fluctuate due to calls or location of existing ambulances, the

certification of Chief Dick provides our community with a more immediate medical response and benefit when he is in the office.

- Close patrol is continuing for traffic enforcement on 609, 90 and 95. This has been ongoing for quite some time and our Police Department has conducted a substantial number of close patrols in these areas over the past several months.
- The Police Department is advertising to fill a vacant patrol officer position.

5. Fire

- The volunteer fire department has continued to express that they are looking to recruit volunteers.

6. Parks

- Parks Committee meeting has been cancelled until after budget adoption.
- Staff are taking steps to open the pool this year. The pool will be open on June 7th

7. Administration

- I would like a status report regarding the search/hiring a new City Attorney. I am anxious to get a good attorney hired so we can resume our Code of Compliance meetings, P and Z meetings, etc. and keep moving forward. I had two people this week ask me if we decided not to continue with the code of compliance. I said absolutely not we just cannot continue until we have a new city attorney and that it takes time to search and interview. I may get a visit myself with all the rain and waiting on lawn men to show up!!
-
- Flowers planted in front of City Hall - The plants (many sourced locally) which were used in the city hall beautification project were provided by the Flatonia Rotary and Lions clubs as well as by an anonymous donor and were planted in partnership with the Fisd 5th grade classes. Overall, about 40 children participated and were assisted in planting by members of the City Council, Rotarians, Lions club members, City Manager and City staff (Jon Blair and David Durkin.) After cleaning up from their planting project, 5th graders had lunch in Central Memorial Park followed by ice cream at the Lyric. This was truly an event by the community, for the benefit of the community! Photos attached.
- Audit is underway and staff is working closely with the Notz group to provide documents as requested by the audit team for their review. The Notz group has provided an update that they are aiming for a June completion.
- City Manager will be out of the office Thursday, June 10- Sunday, June 13 for a Texas City Manager's Association conference in Round Rock. No overnight accommodations.
- FY 22 budget prep is underway.
- Office hours 8:30-4:30 M-F have been implemented and posted at City Hall. This allows staff the ability to process payments from the drop box each morning and close the cash drawers from payments through 4:30 without incurring unbudgeted overtime. Staff anticipates that the impact to the community will be negligible as we look to offer online payments in the next couple weeks.

- Coffee with the City event to begin soon -Wednesdays from 10-11 at Darlin’s Diner. City staff (City Manager, Chief and City Secretary) will rotate Wednesdays to be available to the community for questions and City updates.

8. Communications

The City’s Facebook page <https://www.facebook.com/FlatoniaTX> is up to almost 500 now. (497) Some stats are below.

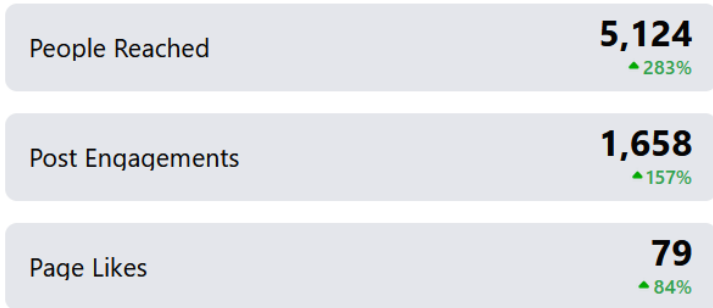
The total reached means the number of people who saw any content from or about our page (from sharing, scrolling etc.).

Post engagement means how many reactions, comments, shares or clicks.

Insights

[See All](#)

Last 28 days : Apr 29 - May 26 ▼



- A quarterly newsletter has been initiated. The next newsletter will go out next month in the billing.
- The City continues to make updates to the website including updating the city-wide event and meeting calendar. City meetings are posted on the website with a link to the agenda, and a reminder is also posted on the City’s social media accounts. Please visit flatoniatrix.gov to look at our progress. Please reach out to the City anytime if you have any ideas on how we can improve. Updates have been made to the city of Flatonia park pages with links to the rental forms as well as newly adopted park rules.
- City has presented an idea to the Chamber to partner in the development and funding of a city-wide calendar which features Flatonia-based photos and pre-filled event calendar. Staff are looking into feasibility and costs.
- The Chamber and City met with a representative of YOLO Texas, a producer of television segments which highlight Cities. Each 8-minute segment is \$5,000, and the Chamber and City would like to partner to purchase 2 segments in an effort to highlight all of the great amenities within the City – particularly as we near a centennial year in 2022. This may be a good use for HOT funds.

9. Code Enforcement

- The next Code Enforcement Committee meeting scheduled to be held on Thursday, June 3rd at 6:00 PM has been postponed until the City has hired a new City Attorney.

2020 Consumer Confidence Report for Public Water System CITY OF FLATONIA

This is your water quality report for January 1 to December 31, 2020

For more information regarding this report contact:

CITY OF FLATONIA provides ground water from the Catahoula Tuft formation located in **Fayette County, Texas**

Name: Jack Pavlas_____

Phone: 361-865-9213_____

Este reporte incluye información importante sobre el agua para tomar. Para asistencia en español, favor de llamar al telefono (361)865-3548.

Definitions and Abbreviations

Definitions and Abbreviations

The following tables contain scientific terms and measures, some of which may require explanation.

Action Level:

The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Avg:

Regulatory compliance with some MCLs are based on running annual average of monthly samples.

Level 1 Assessment:

A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

Level 2 Assessment:

A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

Maximum Contaminant Level or MCL:

The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal or MCLG:

The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum residual disinfectant level or MRDL:

The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum residual disinfectant level goal or MRDLG:

The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

MFL

million fibers per liter (a measure of asbestos)

mrem:

millirems per year (a measure of radiation absorbed by the body)

na:

not applicable.

NTU

nephelometric turbidity units (a measure of turbidity)

pCi/L

picocuries per liter (a measure of radioactivity)

Definitions and Abbreviations

| | |
|----------------------------|---|
| ppb: | micrograms per liter or parts per billion |
| ppm: | milligrams per liter or parts per million |
| ppq | parts per quadrillion, or picograms per liter (pg/L) |
| ppt | parts per trillion, or nanograms per liter (ng/L) |
| Treatment Technique or TT: | A required process intended to reduce the level of a contaminant in drinking water. |

Information about your Drinking Water

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at (800) 426-4791.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Contaminants may be found in drinking water that may cause taste, color, or odor problems. These types of problems are not necessarily causes for health concerns. For more information on taste, odor, or color of drinking water, please contact the system's business office.

You may be more vulnerable than the general population to certain microbial contaminants, such as *Cryptosporidium*, in drinking water. Infants, some elderly, or immunocompromised persons such as those undergoing chemotherapy for cancer; persons who have undergone organ transplants; those who are undergoing treatment with steroids; and people with HIV/AIDS or other immune system disorders, can be particularly at risk from infections. You should seek advice about drinking water from your physician or health care providers. Additional guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* are available from the Safe Drinking Water Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. We are responsible for providing high quality drinking water, but we cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Information about Source Water

TCEQ completed an assessment of your source water, and results indicate that some of our sources are susceptible to certain contaminants. The sampling requirements for your water system is based on this susceptibility and previous sample data. Any detections of these contaminants will be found in this Consumer Confidence Report. For more information on source water assessments and protection efforts at our system contact Kyle Koncaba at 361-865-9213

| Lead and Copper | Date Sampled | MCLG | Action Level (AL) | 90th Percentile | # Sites Over AL | Units | Violation | Likely Source of Contamination |
|-----------------|--------------|------|-------------------|-----------------|-----------------|-------|-----------|--|
| Copper | 2020 | 1.3 | 1.3 | 0.322 | 0 | ppm | N | Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems |

2020 Water Quality Test Results

| Disinfection By-Products | Collection Date | Highest Level Detected | Range of Individual Samples | MCLG | MCL | Units | Violation | Likely Source of Contamination |
|--------------------------|-----------------|------------------------|-----------------------------|-----------------------|-----|-------|-----------|--|
| Haloacetic Acids (HAA5) | 2020 | 8 | 7.9 - 7.9 | No goal for the total | 60 | ppb | N | By-product of drinking water disinfection. |

*The value in the Highest Level or Average Detected column is the highest average of all HAA5 sample results collected at a location over a year

| | | | | | | | | |
|-------------------------------------|------|----|-------------|-----------------------|----|-----|---|--|
| Total Trihalomethanes (TTHM) | 2020 | 33 | 33.4 - 33.4 | No goal for the total | 80 | ppb | N | By-product of drinking water disinfection. |
|-------------------------------------|------|----|-------------|-----------------------|----|-----|---|--|

*The value in the Highest Level or Average Detected column is the highest average of all TTHM sample results collected at a location over a year

| Inorganic Contaminants | Collection Date | Highest Level Detected | Range of Individual Samples | MCLG | MCL | Units | Violation | Likely Source of Contamination |
|-------------------------------|------------------------|-------------------------------|------------------------------------|-------------|------------|--------------|------------------|---|
| Arsenic | 2020 | 9 | 0 - 6.1 | 0 | 10 | ppb | N | Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes. |

While your drinking water meets EPA standards for arsenic, it does contain low levels of arsenic. EPA's standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. EPA continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

| | | | | | | | | |
|-----------------|------|--------|-----------------|----|-----|-----|---|--|
| Barium | 2020 | 0.0875 | 0.0385 - 0.0875 | 2 | 2 | ppm | N | Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits. |
| Fluoride | 2020 | 0.53 | 0.41 - 0.53 | 4 | 4.0 | ppm | N | Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories. |
| Selenium | 2020 | 6.2 | 3.3 - 6.2 | 50 | 50 | ppb | N | Discharge from petroleum and metal refineries; Erosion of natural deposits; Discharge from mines. |

| Radioactive Contaminants | Collection Date | Highest Level Detected | Range of Individual Samples | MCLG | MCL | Units | Violation | Likely Source of Contamination |
|---------------------------------|------------------------|-------------------------------|------------------------------------|-------------|------------|--------------|------------------|---|
| Beta/photon emitters | 06/13/2019 | 6.2 | 6.2 - 6.2 | 0 | 50 | pCi/L* | N | Decay of natural and man-made deposits. |

*EPA considers 50 pCi/L to be the level of concern for beta particles.

| | | | | | | | | |
|--|------------|------|-------------|---|----|-------|---|------------------------------|
| Combined Radium 226/228 | 06/13/2019 | 2.74 | 2.74 - 2.74 | 0 | 5 | pCi/L | N | Erosion of natural deposits. |
| Gross alpha excluding radon and uranium | 06/13/2019 | 6 | 6 - 6 | 0 | 15 | pCi/L | N | Erosion of natural deposits. |
| Uranium | 06/13/2019 | 5.8 | 5.8 - 5.8 | 0 | 30 | ug/l | N | Erosion of natural deposits. |

| Synthetic organic contaminants including pesticides and herbicides | Collection Date | Highest Level Detected | Range of Individual Samples | MCLG | MCL | Units | Violation | Likely Source of Contamination |
|--|-----------------|------------------------|-----------------------------|------|-----|-------|-----------|---|
| Di (2-ethylhexyl) phthalate | 2020 | 1 | 0.74 - 0.74 | 0 | 6 | ppb | N | Discharge from rubber and chemical factories. |

| Volatile Organic Contaminants | Collection Date | Highest Level Detected | Range of Individual Samples | MCLG | MCL | Units | Violation | Likely Source of Contamination |
|-------------------------------|-----------------|------------------------|-----------------------------|------|-----|-------|-----------|--|
| Xylenes | 2020 | 0.001 | 0 - 0.001 | 10 | 10 | ppm | N | Discharge from petroleum factories; Discharge from chemical factories. |

Disinfectant Residual

A blank disinfectant residual table has been added to the CCR template, you will need to add data to the fields. Your data can be taken off the Disinfectant Level Quarterly Operating Reports (DLQOR).

| Disinfectant Residual | Year | Average Level | Range of Levels Detected | MRDL | MRDLG | Unit of Measure | Violation (Y/N) | Source in Drinking Water |
|-----------------------|------|---------------|--------------------------|------|-------|-----------------|-----------------|--|
| Free Chlorine | 2020 | 1.19 | 1.88 - .50 | 4 | 4 | Mg/l | N | Water additive used to control microbes. |



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

CONSENT

C1

Agenda Item:

Approve minutes of the April 13, 2021, April 22, 2021, and May 11, 2021, Regular and Special City Council meetings.

Background:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 1. State the subject of each deliberation; and
 2. Indicate the vote, order, decision, or other action taken.

Due to a computer issue prior to the packet printing, the May 11, 2021, meeting minutes will be sent out separately prior to the July 13th meeting to allow time for review prior to the meeting.

Recommended Motion:

I move to approve the minutes of the April 13, 2021, April 22, 2021, and May 11, 2021, Regular and Special City Council meetings.

**Minutes
Flatonia City Council
Regular Meeting
April 13, 2021**

Present:

| | |
|-----------------------|---|
| Mayor | Bryan Milson |
| Councilpersons | Catherine Steinhauser Mark Eversole Dennis Geesaman Ginny Sears Allen Kocian |
| City Staff | Sarah Novo – City Manager Angela Beck – City Attorney Jack Pavlas, Utilities Director Lee Dick, Police Chief Heather Ambrose – City Secretary |
| Absent | Jack Pavlas – Utilities Director |

OPENING AGENDA

Call to Order:

Mayor Bryan Milson called the Regular meeting to order at 6:02 PM.

Invocation and Pledge:

The invocation was led by Councilmember Catherine Steinhauser, and Mayor Milson led the pledges to the American and Texas flags.

Citizen’s Participation:

Citizen Roy Kolb spoke related to the Flatonia RV Ranch and an agreement that was prepared in the past related to infrastructure extensions. The signed Agreement never came back to the Kolbs and they wish to propose a counteroffer to the previous Agreement.

EXECUTIVE SESSION

At 6:05 PM, Mayor Milson convened the Flatonia City Council in Executive Session to discuss:

ES4.1-2021.2 551.086 Certain Public Power Utilities: Competitive Matters

At 6:42 PM, Mayor Bryan Milson reconvened the City Council into Regular Session. No action was taken.

REPORTS

Police Department Activity Report *March 2021*
Chief Lee Dick was in attendance. Nothing new was added.

Utility Department Activity Report *March 2021*
Utility Director Jack Pavlas was not in attendance.

City Manager's Report *March 2021*
City Manager Sarah Novo was in attendance. Nothing new was added.

CONSENT AGENDA

Approve the appointment of Sharon Cosson to serve on the Flatonia Housing Authority Board of Commissioners to serve an unexpired term vacated by Annie Pustejovsky, commencing on the appointment date, and ending on February 9, 2023 and recommend that Mayor Milson complete required Certificate of Appointment forms.

Approve Hotel/Motel (HOT) Tax funding reports from the Flatonia Chamber of Commerce, Special Projects (Railpark), and Arnim Museum.

Approve minutes of the March 9, 2021 Regular City Council Meeting.

Councilmember Dennis Geesaman made the motion to approve the consent agenda. Seconded by Councilmember Ginny Sears. None opposed. Motion carried.

PROCLAMATIONS

Earth Day, Thursday April 22, 2021
April as Child Abuse Prevention Month
April as Fair Housing Month

Mayor Milson read three proclamations for April 2021, related to Earth Day, Child Abuse Prevention Month, and Fair Housing Month.

PRESENTATIONS

Parks Board presentation of recommended parks projects by Brad Cosson.

Parks Committee Member Brad Cosson was in attendance to present the Parks Committee's recommendations for the Fiscal Year 2021/2022 budget. A paper copy of his PowerPoint presentation was provided.

WORKSHOP

WS4.1-2021.1 Workshop related to possible amendments to the City of Flatonia Park policies.

Councilmember Sears made the motion to table the Parks policy discussion and send it back to the Parks Committee for additional consideration. Seconded by Councilmember Allen Kocian. None opposed. Motion carried.

PUBLIC HEARING

PH4.1-2021.1 Conduct a Public Hearing to consider amending the zoning map of the City of Flatonia, Texas by changing the zoning classification of PID 50611, real property addressed with FCAD as 714 N. Walnut Street, southeast corner of Walnut Street and Collins Street, City of Flatonia, from High Density Residential (R-3) to Medium Density Residential (R-2) as recommended by the Planning and Zoning Committee.

No citizens requested to speak.

DELIBERATION AGENDA

DA4.1-2021.1 Consider and take appropriate action on Ordinance 2021.4.1 amending the zoning map of the City of Flatonia, Texas by changing the zoning classification of PID 50611, real property addressed with FCAD as 714 N. Walnut Street, southeast corner of Walnut Street and Collins Street, City of Flatonia, from High Density Residential (R-3) to Medium Density Residential (R-2) as recommended by the Planning and Zoning Committee and providing for an effective date.

Councilmember Geesaman made the motion to adopt Ordinance 2021.4.1. Councilmember Steinhauser seconded. None opposed. Motion carried.

DA4.1-2021.2 Consider and take appropriate action on Ordinance 2021.4.2 of the City of Flatonia, amending Chapter 2, Sections 2.02.005 License Fee and 2.02.006 Issuance and Wearing of License Tag, and Provisions of the Flatonia Fee Schedule, Appendix A, Section A3.001 Dog License, of the Flatonia City Code, establishing the requirement that dog licenses will run concurrently with the animal's rabies vaccine for the City of Flatonia, as amended and providing for an effective date.

Councilmember Steinhauser made the motion to adopt Ordinance 2021.4.2. Councilmember Sears seconded. None opposed. Motion carried.

DA4.1-2021.3 Consider and take appropriate action on Resolution 2021.4.1 of the City Council of the City of Flatonia, Texas, authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture Office of Rural Affairs for the Community Development Fund; and authorizing the Mayor and/or the City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

Councilmember Catherine Steinhauser asked where the funding match will come from for this project. City Manager Sarah Novo says it would likely be a budget amendment possibly funded

by the Economic Development Corporation. Councilmember Sears made the motion to adopt Resolution 2021.4.1. Councilmember Mark Eversole seconded. None opposed. Motion carried.

DA4.1-2021.4 Consider and take appropriate action on Ordinance 2021.4.3 of the City of Flatonia amending Section A1.000 General Provisions of the Flatonia Fee Schedule, Appendix A, Flatonia City Code, establishing pool entry and season pool pass fees for the City of Flatonia, as amended and providing for an effective date.

Councilmember Geesaman made the motion to adopt Ordinance 2021.4.3. Councilmember Kocian seconded. None oppose. Motion carried.

EXECUTIVE SESSION

At 7:40 PM, Mayor Milson convened the Flatonia City Council in Executive Session to discuss:

**ES4.1-2021.1 551.071 Consultations with Attorney:
Flatonia RV Park**

**ES4.1-2021.3 551.074 Deliberation regarding personnel matters:
City Manager annual evaluation**

At 8:50 PM, Mayor Milson reconvened the City Council into Regular Session. No action was taken on either item.

The meeting adjourned at 8:52 PM.

Signed

Approved this 13th day of July 2021.

Bryan Milson
Mayor

Attest

Heather Ambrose
City Secretary

**Minutes
Flatonia City Council
Special Meeting
April 22, 2021**

Present:

| | |
|-----------------------|---|
| Mayor | Bryan Milson |
| Councilpersons | Catherine Steinhauser Mark Eversole Dennis Geesaman Ginny Sears Allen Kocian |
| City Staff | Sarah Novo – City Manager Angela Beck – City Attorney Jack Pavlas, Utilities Director Lee Dick, Police Chief Heather Ambrose – City Secretary |
| Absent | Jack Pavlas – Utilities Director |

OPENING AGENDA

Call to Order:

Mayor Bryan Milson called the Regular meeting to order at 5:30 PM.

Invocation and Pledge:

The invocation was led by Council, and Mayor Milson led the pledges to the American and Texas flags.

Citizen's Participation:

Kathryn Geesaman expressed that she would like the City to consider allocating a portion of the City's Hotel/Motel Tax funds to the Lyric Theater because it brings tourism to Flatonia. Some of the films they show have a cost that she feels could be offset by the HOT funds. Ms. Geesaman said she hopes the item will be on the next City Council agenda.

EXECUTIVE SESSION

At 5:35 PM, Mayor Milson convened the Flatonia City Council in Executive Session to discuss:

ES4.1-2021.2 551.086 Certain Public Power Utilities: Competitive Matters

At 5:54 PM, Mayor Bryan Milson reconvened the City Council into Regular Session. No action was taken.

The meeting adjourned at 5:59 PM.

Signed

Approved this 13th day of July 2021.

Bryan Milson
Mayor

Attest

Heather Ambrose
City Secretary



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

CONSENT

Agenda Item: Approve 2nd Quarter FY 2020-2021 Hotel/Motel (HOT) Tax funding reports from the Flatonia Chamber of Commerce, Special Projects (Railpark), and Arnim Museum.

Recommended Motion: I move to approve 2nd Quarter 2020-21 Hotel Occupancy Tax Expenditure Reports from the Flatonia Chamber of Commerce, Flatonia Special Projects and EA Arnim Archives and Museum.

Attachments: 2nd Quarter FY 2020-2021 Hotel Occupancy Tax quarterly reports from the EA Arnim Archives and Museum, Flatonia Special Projects (Railpark), and the Flatonia Chamber of Commerce.

Background: As part of its obligation under state statutes (primarily V.A.T.S. Tax Code, Section 351.101) to use local hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry, the City has existing contractual agreements with the Flatonia Chamber of Commerce, Flatonia Special Projects and the E.A. Arnim Archives and Museum on February 15, 2017 (effective April 1, 2017 through September 30, 2020) and on August 23, 2020 (effective October 1, 2020 through September 30, 2021.)

In exchange for compensation by the City, the Flatonia Chamber of Commerce, The Arnim Museum, and Flatonia Special Projects each agree that any local hotel occupancy tax funds paid to it by the City shall be used in accordance with State law, including but not limited to the applicable provisions of Subchapter B, Section 351.101 of the Texas Tax Code.

Each existing recipient has agreed to conduct a continuing program of advertising and promotion for the purpose of attracting visitors, tourists and conventions to the local area and to the City by publishing and distributing brochures and community information packets, by advertising in various tourist publications and general media publications which are appropriate, by representing the City at travel shows and other

such events, by participating with state and regional agencies in tourist development programs of benefit to the local area and to the City, and by using all appropriate means to increase the traveling public's awareness of the resort and recreational advantages of the local area and to the City.

Each recipient has agreed that it will seek to achieve economic benefit for the City through all of such activities, that it will provide tourist-related information about the City upon request, and that it will serve as an advisory body to the City, on request, in matters related to expanding the tourist-derived economy.

How may hotel occupancy tax revenues be spent by a city?

Hotel occupancy tax revenues are known as “dedicated revenues,” as distinguished from general tax revenues such as property taxes and some sales taxes. General revenues may be spent on nearly any lawful pursuit of a city. Dedicated revenues, however, may only be spent on certain, statutorily defined purposes. Very generally speaking, all expenditures of city hotel tax revenue must promote tourism within the city.

This general rule can be further broken down into two parts (often referred to as the “two-part test”): (a) all expenditures must promote tourism and the convention and hotel industry; and (b) all expenditures must further fall into one of nine statutory categories:

1. the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities and visitor information centers;
2. expenses associated with registration of convention delegates;
3. advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity;
4. promotion of the arts;
5. historical restoration or preservation projects;
6. sporting events that promote tourism in counties of less than one million population;
7. enhancing or upgrading existing sports facilities or sports fields (only in certain cities);
8. transportation systems that transport tourists from hotels to the commercial center of the city, a convention center, other hotels, or tourist attractions, provided the system doesn't serve the general public; and

9. signage directing the public to sights and attractions that are visited frequently by hotel guests in the city. Id. § 351.101.

Further, the Tax Code has some fairly specific provisions relating to how the expenditures within the nine statutory categories should be allocated, depending on the population of the city.

Annual Obligations:

| | |
|---|----------|
| 1. Sign ad contract – I-10 at Luling | \$ 8,320 |
| 2. Sign ad contract – I-10 at Sealy | \$ 5,395 |
| 3. Chamber of Commerce | \$33,750 |
| 4. Rail Park | \$15,000 |
| 5. E.A. Arnim Museum | \$26,250 |
| 6. Fayette County Tourism | \$ 2,500 |
| 7. Trips publication | \$ 800 |
| 8. Incidentals IE. Tax payments, checks | \$92,015 |

E. A. Arnim Archives & Museum

Prepared by Judy Pate

Highlights of 2nd Quarter 2021 Activities:

Visitors:

- Participated in the Chamber of Commerce Spring Wine Walk on May 7, hosting visitors in the Barn.
- Hosted the Fayette County Historical Commission meeting on May 10.
- Elaine Thomas, contributing writer to the Fayette County Record, came to gather information for an article for her blog featuring mystery items in the museum barn. Check out the following link to test your knowledge on unusual tools and implements we have in our collection:
<https://elainethomaswriter.com/mysteries-at-the-arnim-museum/>
- Heritage visitors to the museum included members of the Pavlica, Davis, Nesrsta, Burns and Olle families.

Conservation:

- April 7th was moving day for the items we identified and took possession of from the Arnim & Lane building, thanks to owner Henry Wickes, prior to completion of the sale of the building. Since then we have been working to clean, sort, store and/or display the individual artifacts and the many commercial records in this sizeable acquisition.

Other:

- We narrowly avoided getting a lot of water damage upstairs during the floods of May 17 and 18 with the just-in-time repair or replacement of cracked—and in many cases completely rotted—window sills on virtually every one of our windows upstairs.
- We have been happy to see a number of people, including graduating seniors and wedding parties, being photographed among the spring blooms in our Texas Natives Garden. We welcome visitors to the garden during all daylight hours.

E. A. Arnim Archives & Museum of Flatonia

2nd Quarter 2021 HOT Tax Income/Expense Report

| | | |
|--|----------|-----------------------|
| Balance Forward | | \$ 5,408.84 |
| HOT TAX INCOME IN 2nd QUARTER | | |
| City of Flatonia | | \$ 6,563.00 |
| Interest Income | | \$ 2.44 |
| TOTAL INCOME | | \$ 6,565.44 |
| HOT TAX EXPENSES IN 2nd QUARTER | | |
| Utilities | | |
| Electric & Water | 1,000.72 | |
| Telephone & Internet | 533.46 | |
| TOTAL Utilities | | 1,534.18 |
| Wages | | 2,382.63 |
| Payroll Tax | | 367.20 |
| Security | | 214.47 |
| Office Expenses | | 227.59 |
| Insurance | | 1369.75 |
| Conservation | | 850.00 |
| Advertising and Promotion | 146.17 | |
| TOTAL EXPENSES | | \$7,091.99 |
| Balance Forward: | | \$4,882.29 |

Flatonia Special Projects

| | | | | | |
|---------------------------------|-----------------------|--------------------|-----------------|--------------------------|-----------------|
| 7/1/2021 | | | | | |
| Mark Eversole, President | | | | | |
| | | | | Beginning Balance | |
| | | | | 6,542.52 | |
| Re: First Quarter | | | Income | | |
| | HOT Funds | | 3,750.00 | | |
| Total Income | | | 3,750.00 | | |
| Expenses | | Description | | | |
| | Rubin Cedillos | Mowing/Cleaning | | -155.00 | |
| | Hobby Lobby | Train Display | | -52.96 | |
| | City of Flatonia | Utilities/ | | | |
| | | March | | -377.56 | |
| | | April | | -143.12 | |
| | | May | | -125.71 | |
| | Dennis Olsovsky | Contract Labor | | -1,040.00 | |
| | Schulenburg Printing, | Printing | | -14.98 | |
| Total Expenses | | | | -1,909.33 | |
| Endng Balance | | | | | 8,383.19 |

FLATONIA CHAMBER OF COMMERCE
2nd QTR HOT FUNDS REPORT FOR 2021
April, May, June 2021

| DATE 2021 | CHECK # | PAYABLE TO | EXPLANATION | AMOUNT |
|--------------|---------|-----------------------|---|-----------------|
| 4-12 | 3304 | Beverly Z. Ponder | Payroll 3-29 to 4-9-2021 | 886.97 |
| 5-10 | 3305 | Amigos Country Corner | Billboard Lease May & June 2021 | 500.00 |
| 5-10 | 3306 | Flatonia Argus | Ads for Crawfest & Wine Walk | 142.05 |
| 5-10 | 3307 | Beverly Z. Ponder | Payroll 4-26 to 5-7-2021 | 886.97 |
| 5-10 | 3308 | Card Services | Saffire Website 1 st Qtr Payment | 675.00 |
| 6-7 | 3309 | Flatonia Argus | Ads- Spring Wine Walk & Sig Ad | 52.90 |
| 6-7 | 3310 | Saffire Website | Hosting/Licensing Fees 2 nd Qtr | 675.00 |
| TOTAL | | | | 3,818.89 |



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

CONSENT

C3

Agenda Item: Approve the appointment of Elias Flores to serve on the Flatonia Housing Authority Board of Commissioners to serve an expired term vacated by Julia Webster, commencing on the appointment date, and ending on February 9, 2023, and recommend that Mayor Milson complete required Certificate of Appointment forms.

Recommended Motion: I move to appoint Elias Flores to serve on the Flatonia Housing Authority Board of Commissioners to serve an expired term vacated by Julia Webster, commencing on the appointment date, and ending on February 9, 2023, and recommend that Mayor Milson complete required Certificate of Appointment forms.

Attachment: Letter from Nancy Jasek, Executive Director, of the Flatonia Housing Authority and Certificate of Appointment.

**FLATONIA HOUSING AUTHORITY
701 EAST MULBERRY/P.O. BOX 152
FLATONIA, TEXAS 78941
(361) 865-2534
(361) 865-2599-FAX**

June 28, 2021

Mayor Bryan Milson
City of Flatonia
P.O. Box 329
Flatonia, Texas 78941

Dear Mayor Milson:

Please appoint at the next scheduled city council meeting, Elias Flores to serve on the Board of Commissioners of the Housing Authority of the City of Flatonia. Elias will be serving the expired term of Julia Webster, who desired not to be re-appointed.

Elias' term shall be for one year and eight months, commencing with appointment date and ending on February 9, 2023. Please execute the Certificate of Appointment form for this appointment and return to the Authority.

This prospective commissioner has been in contact with the Housing Authority and has agreed to serve in this capacity.

Thank you for your time and consideration. Please call or come by my office, in the event you have any questions or concerns.

Sincerely,


Nancy Jasek
Executive Director

Certificate of Appointment

Under the authority invested in the undersigned and in conformance with
Subchapter C of Local Government Code Chapter 392

Elias Flores

is appointed

Commissioner

for the

Housing Authority of the City of Flatonria

City of Flatonria
Municipality

Presiding Officer

Date of Appointment July 13, 2021 Date of Expiration of Term Feb. 9, 2023



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

PROCLAMATION

Agenda Item: Adopt Proclamation declaring July 2021 as “Parks and Recreation” Month in the City of Flatonia.

BACKGROUND: The National Recreation and Park Association (NRPA) commemorates the month of July as National Parks and Recreation Month. Since 1985, this annual designation has been an opportunity for agencies and community organizations to emphasize the importance and benefits of parks and recreation and how it has become woven into the fabric of our everyday lives. Parks and recreation touch more than 300 million people in this country. From the largest cities to the most rural communities, public parks and recreation agencies around the country are united in their mission to improve health and well-being, provide safe and enjoyable recreation opportunities, better the environment, and provide their respective communities with a higher quality of living.

The City of Flatonia has been enriched and made stronger through countless hours of dedication by volunteers, service groups, staff, organizations, and members of the community. The combined efforts of each of these individuals and organizations have helped to establish the value that parks, and recreation brings in making the Flatonia community a safe and enjoyable place to live, work and play. The City of Flatonia and the Flatonia Economic Development Corporation have made substantial investments in support of recreation and to create quality parks and open space areas for the Flatonia community.

During “Parks and Recreation Month”, staff would like to highlight the economic, health, and conservation benefits of the parks within our community. The proposed Proclamation supports the notion that:

- The City should continue to maintain and provide adequate parks and recreation facilities to assure the high-quality character and livability of the community;
- Passive open spaces remain a valuable component of a livable city;

- Youth programs are a major part of life for many families. Park facilities and programs provide a safe refuge and a place to play, which helps to reduce at-risk behaviors. Youth participation in park programs has been proven repeatedly to reduce the likelihood of youth becoming victims of violent crime, smoking, drinking alcohol, or use illegal substances/drugs;
- Excellent park and/or recreation programs promote healthy lifestyles and social interactivity for all ages, which help to maintain community cohesion and pride;
- The City should continue to promote recreation and sport destination activities in Flatonia;
- The City should continue to promote and provide recreational and social opportunities to all populations.

RECOMMENDATIONS:

Staff recommends that the City Council support and reaffirm the importance of parks and recreation within our community by designating the month of July 2021 as “Parks and Recreation Month.” In recognition of the value and benefit that parks provide to the community, the attached Proclamation is proposed for adoption.

FISCAL IMPACT:

There is no fiscal impact resulting from the implementation of this resolution. By reaffirming the City of Flatonia’s commitment to provide quality parks and recreation services, it continues to move toward increasing economic value by improving the job base and the viability of the local economy, including business relocation, expansion in the community and increased tourism. Quality parks and recreation services also assist in reducing fuel costs and commute times by providing a place close to home to relax, exercise, and reduce stress through varied offerings of leisure activities.

PROCLAMATION

WHEREAS: parks and recreation programs are an integral part of communities throughout this country, including the City of Flatonia; and

WHEREAS: our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS: parks and recreation programs build healthy, active communities that aid in preventing chronic disease, provide therapeutic recreation services, and also improve the mental and emotional health of all citizens; and

WHEREAS: parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS: parks and recreation areas are fundamental to the environmental well-being of our community by improving our water and air quality, protecting the groundwater, providing vegetative buffers to development, and producing habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors.

NOW, THEREFORE I, Bryan Milson, Mayor of Flatonia, Texas do hereby proclaim the month of July 2021 as Parks & Recreation Month and encourage all citizens to join in recognizing the importance of parks and green space in the Flatonia community.

Parks & Recreation Month

July 2021

IN WITNESS WHEREOF, I have hereunto set me hand
and seal of the City of Flatonia, Texas
this 13th day of July 2021

Bryan Milson, Mayor, City of Flatonia, TX



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

DELIBERATION AGENDA

DA7.1-2021.1

Agenda Item:

Consideration and possible action on a request from citizen Laura Evans related to the height of the privacy fence between her property and the Dollar General property.

Background:

In 2017, the construction of the Dollar General Store located at 504 N. La Grange was considered and approved by the Flatonia Planning and Zoning and City Council. In an effort to provide privacy and block the view of the store's parking lot and retention pond from the adjacent neighbor, a 6' high privacy fence was to be constructed.

From staff research of the Planning & Zoning meeting of 6/2/2017, a request from Grunberg Properties to rezone property and a public hearing was held. Bob Gage, of GBT Realty Corps, spoke on the retention pond. He said they wanted to build a 6' commercial grade privacy fence on the east end of the lot as a separator to the residential area and was willing to landscape. As a neighboring property owner, Ms. Evans was present at the meeting and requested to see the site map for Dollar General so she could better understand the entrances, exits, fence, and pond. Mr. Gage stressed the company's desire to make the neighborhood happy. There was additional discussion related to the "T-turn around" for delivery trucks, the dumpster area, and the possible impact the project might have on neighboring property values. Kirby Farek advised that the new plans would be available at the Council meeting and advised those present that they could come to the meeting to view them. In 2018, the store was scheduled for completion.

Ms. Evans called on June 16, 2021, requesting to be on the City Council agenda related to the fence between her property and Dollar General. Ms. Evans' concern is the height and difficulty seeing down the street past her driveway. City Secretary Heather Ambrose contacted Ms. Evans on July 8, 2021, and advised the item would be on the agenda.

Attachments:

- Dollar General Site Plan (portion)
- City of Flatonia Zoning Ordinance Section 3. Height, Yard and Area Requirements
- Photos of Fence

Recommended Motion:

To be determined following Council's review of the request and documentation.





88°04'37" E 181.47'

8" TWIN

4.0

DING SETBACK

SLAB

05 WOOD SCREEN FENCE 250 LF C4.2

1/2" IRC (SET)

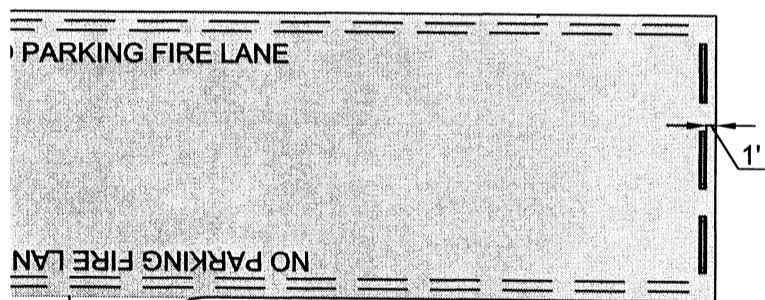
3' (TYP.)

886 ACRES

CALL: 1.04 ACRES
TICIA AUSTIN FORREST
LOCATED AUSTIN EVANS TO
BERG PROPERTIES, LLC
PLAT NUMBER 1749, PAGE 353
DECEMBER 2, 2015

01 BLOCK 14 C4.1

BACA ADDITION,
VOLUME 2, PAGE 29 OF THE
STATUTES OF FAYETTE COUNTY, TEXAS



25' BUILDING SETBACK

10' PARKING SETBACK

88°04'37" W 181.47'

12 PRECAST CONCRETE PARKING CURB (TYP.) C4.2

END FENCE

ASPHALT 201.58'

10' BUILDING SETBACK

N 01°56'00" W 250.01'

1/2" IRC (SET)

4. PROVIDE A SMOOTH TRANSITION BETWEEN EXISTING PAVEMENT AND NEW PAVEMENT. FIELD ADJUSTMENTS AND FINAL GRADES MAY BE NECESSARY.
5. THE CONTRACTOR SHALL PROTECT ALL TREES DESIGNATED TO REMAIN. DO NOT OPERATE OR STORE HEAVY EQUIPMENT OR MATERIALS WITHIN THE DROPLINES OF TREES OR OUTSIDE THE LIMIT OF DISTURBANCE.
6. CONCRETE WALKS AND PADS SHALL HAVE A BROOM FINISH WITH NO EXPOSED AGGREGATE ON ANY FACE. ALL CONCRETE TO BE MINIMUM 4,000 PSI COMPRESSIVE STRENGTH WITH 5%(+/-1%) AIR ENTRAINMENT. MIX DESIGN WITH WATER/CEMENT RATIOS AT 0.5 OR BELOW ARE RECOMMENDED. CURB RAMPS, SIDEWALK SLOPES AND DRIVEWAY RAMPS SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL CURRENT LOCAL REQUIREMENTS. IF APPLICABLE, THE CONTRACTOR SHALL REQUEST INSPECTION OF SIDEWALK AND RAMPS PRIOR TO PLACEMENT OF CONCRETE. NO FINISH ASH PERMITTED.
7. SIDEWALK EDGES ABUTTING SAME COLORED CONCRETE PAVEMENT SHALL BE PAINTED SAFETY YELLOW.
8. CONCRETE PAVEMENT CONTRACTION JOINTS SHALL BE CONSTRUCTED TO A DEPTH OF AT LEAST 1/4 THE CONCRETE THICKNESS, AND SHALL DIVIDE CONCRETE INTO SQUARES WITH MAXIMUM 10' SEGMENTS. JOINTS CAN BE SAWCUT, FORMED OR TOOLED.
9. CONSTRUCTION OF REINFORCED CONCRETE PAVEMENT SHALL BE IN ACCORDANCE WITH ACI 330 STANDARD SPECIFICATIONS. CURING COMPOUND SHALL BE APPLIED TO ALL CONCRETE SURFACES IMMEDIATELY AFTER BROOM FINISH. CONTRACTOR SHALL REJECT CONCRETE IF IT CANNOT BE PLACED WITHIN 90 MINUTES OF BATCH TIME OR WITHIN 75 MINUTES DURING SUMMER HIGH TEMPERATURE CONDITIONS.
10. ALL DAMAGE TO EXISTING ASPHALT PAVEMENT TO REMAIN RESULTING FROM NEW CONSTRUCTION SHALL BE REPLACED WITH LIKE MATERIALS AT CONTRACTOR'S EXPENSE.
11. DIMENSIONS ARE TO THE FACE OF CURB, EXPOSED FACE OF WALL, EDGE OF CONCRETE OR TO THE FACE OF BUILDING, UNLESS OTHERWISE NOTED.
12. SCREENED ITEMS INDICATE A PRE-CONSTRUCTION TOPOGRAPHIC SURVEY PROVIDED BY JOHN COWAN ASSOCIATES, INC., DATED OCTOBER 19, 2017.
13. MAINTAIN ONE SET OF MARKED-UP AS-BUILT DRAWINGS ON THE JOB SITE FOR DISTRIBUTION TO THE ENGINEER UPON COMPLETION.
14. CONTRACTOR SHALL PROVIDE AS-BUILT SURVEY FOR COMPLETED SITE. CONSULT ENGINEER FOR SPECIFIC REQUIREMENTS.
15. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING POSTAL DELIVERY METHOD WITH THE LOCAL JURISDICTION. IF A PHYSICAL MAILBOX IS REQUIRED, THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE PURCHASE, LOCATION PLACEMENT, AND INSTALLATION.

GENERAL NOTES

- LEGAL DESCRIPTION SHOWN HEREON.
- BEARINGS ARE ORIENTED TO THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE 4204, SURVEY FEET.
- SITE ELEVATION DATUM IS NAVD 88.
- CONTOUR INTERVAL = 1.0'
- SITE BENCHMARK 1
TOP OF PK NAIL SET IN EDGE OF ASPHALT.
BEING N 68°24'07" E 117.94' FROM S.W.C. OF TRACT.
ELEVATION = 437.98'
- SITE BENCHMARK 2
TOP OF PK NAIL SET IN EDGE OF ASPHALT.
BEING N 49°06'38" E 92.61' FROM THE S.E.C. OF TRACT.
ELEVATION = 436.99'

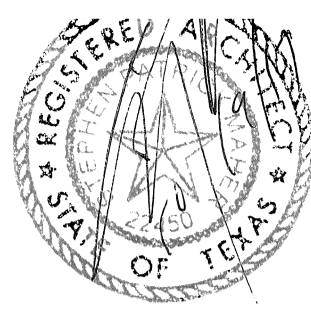
NORTH



| REQUIRED ITEMS | |
|---|--|
| m TRIM KIT | INCLUDES BUMPER GUARDS AND CART STOP |
| HVAC UNITS AL, AZ, CA, DE, FL, GA, LA, MD, MS, NC, NM, NV, OR, SC, TN, TX, VA | |
| RTU CURB | |
| RTU CURB | |
| RTU CURB | |
| PAINT, PRIMER, CONCRETE SEALER AND BLOCK FILLER AR, AZ, CA, CO, CT, DE, IL, IA, KS, LA, MA, ME, MI, MN, MO, ND, NE, NH, NJ, NM, NV, NY, OK, OR, RI, SD, TX, VT, WI | |
| CUSTOM POWER POLES | |
| EMS SUPPLIER NOTE: CUSTOMIZED DOLLAR GENERAL EMS PANEL REQUIRES STORE #, CITY, STATE, ZIP CODE & QTY. OF HVAC UNITS OF THE INSTALL SITE WHEN ORDERING. | |
| CONCRETE POLISHING SYSTEMS | |
| CONCRETE POLISHING SYSTEMS | |
| ELECTRICAL LIGHTING SUPPLIES | AR, AZ, CO, IA, IL, LA, KS, MN, MO, MS, ND, NE, NM, NV, OK, OR, SD, TX, WI |
| ELECTRICAL SWITCH GEAR | AR, AZ, CA, CO, IA, IN, IL, LA, KS, KY, MI, MN, MO, MS, ND, NE, NM, NV, OK, OR, SD, TX, WI |
| INTERIOR DOORS AND FRAMES AND RESTROOM ACCESSORIES | AL, AR, AZ, CA, CO, FL, GA, IA, KS, LA, MS, MN, MO, NE, NM, NV, OK, OR, SC, SD, TN, TX, WI |
| INTERIOR FIRE ALARM PANELS | |
| LOW VOLTAGE & VOICE/DATA | AL, AR, AZ, CA, GA, KY, LA, MS, NC, NM, NV, OK, OR, SC, TN, TX, VA |
| CABLE TRAY | |
| IRRIGATION SYSTEMS | |

CHANGE

CITY COPY



SEAL

CONSULTANT

OWNER

LOCATION

DATE

SHEET

FLATONIA DTP, LLC

9010 Overlook Blvd.
Brentwood, TN 37027
615-370-0670
Fax: 615-373-3111

DOLLAR GENERAL

STORE #09715

FLATONIA, TX

DOLLAR GENERAL PERMIT SET
7.14.17
MJM 17099

| | |
|---|-------------|
| ⚠ | Addendum #1 |
| | 10/16/17 |
| | |
| | |

This drawing and the design shown is the property of the architect. The reproduction, copying or use of this drawing without their written consent is prohibited and any infringement will be subject to legal action.

TITLE SHEET

T1

SECTION 3. HEIGHT, YARD AND AREA REQUIREMENTS

A. Height Requirement. Height limitations are established to ensure that buildings and structures shall not unnecessarily impact upon the privacy, views, or desirability of development of adjoining sites. Unless otherwise noted, the height limit for all buildings is 35 feet.

B. Height Exception. The height limits which may be enacted in this ordinance for the various districts shall not apply to church spires, belfries, cupolas, or domes not used for human habitation, nor to chimneys, ventilators, skylights, water tanks, parapet walls, cornices, or necessary mechanical appurtenances usually carried above the roof level, provided that such features are limited to that height necessary for their proper functioning.

C. Supplementary Yard Regulations.

1. Side or Rear Yard at Abutting Districts. Where a side lot line or rear lot line, or both, of a lot in a business or industrial district abuts upon the side or rear lot line of a lot in any residential or business district, the width of the side yard and depth of the rear yard shall be as follows:

| Side or Rear of Lot in: | Abuts Lot in: | Width of side yard in less restricted district | Depth of rear yard in less restricted district |
|-------------------------|---------------|--|--|
| Business | Residential | 20 feet | 20 feet |
| Industrial | Residential | 40 feet | 40 feet |
| Industrial | Business | 20 feet | 20 feet |

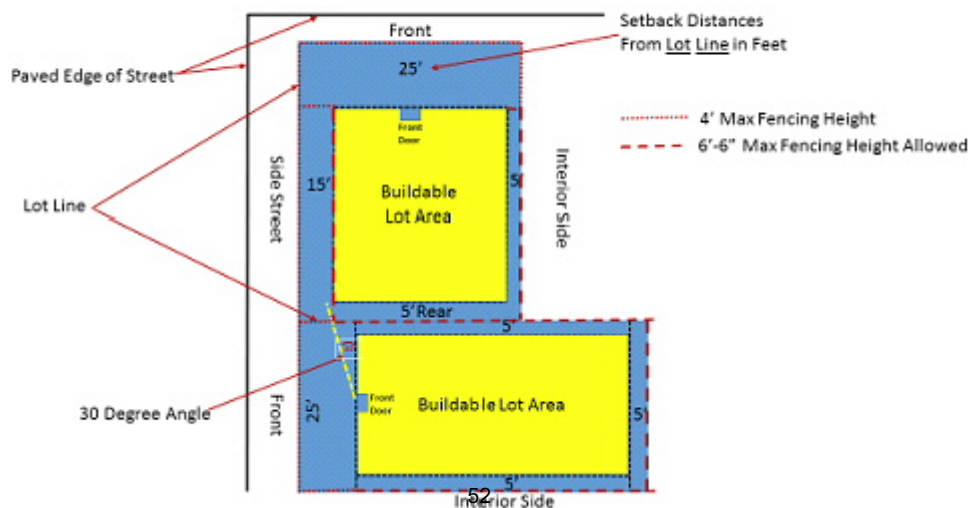
2. Reversed Corner Lot.

In any district, a reversed corner lot shall have provided on the intersection or side street of the corner lot, a desired side yard having a width equal to the depth of the front yard required for a structure on the lot to the rear of the corner lot.

30 Degree Angle Rule: Upon the approval of the City Manager, the corner lot side yard width equal to the depth of the front yard on the lot to the rear of the corner lot may be reduced to a lesser side yard depth as a result of the intersection formed by the corner lot rear lot line and a 30 degree angle measured from the rear lot's flush point of the main street facing exterior wall at the front door (See 30 Degree Figure Below). The following apply:

- * At no time will a corner lot side yard depth be less than 15 feet measured from the side yard lot line.
- * The 30 Degree Rule does not apply to reverse corner lots if there is a City right of way (alley, utility easement) separating the two adjoining lots.
- * Privacy fences not to exceed six feet and six inches (6'-6") may be erected on the lot lines out to the 30 Degree Rule intersection point establishing the corner lot side yard depth.

Reverse Corner, Fencing Heights and 30 Degree Rule



3. Projecting Architectural Features. Every part of a required yard shall be open and unobstructed from the ground to the sky except for permitted accessory structures and for the ordinary projection of sills, belt courses, cornices, buttresses, eaves, and similar architectural features, provided that such projections shall not extend into any utility easement or extend more than two feet into any required front or rear yard. Open fire escapes may extend into any required yard not more than three and one-half feet. Architectural features shall adhere to a minimum of ten feet (10') of separation from any adjoining lot structure.

4. Accessory Structures.

a. Side Yard and Rear Yard Requirements: All accessory structures in residential zoning districts shall be subject to the area and setback requirements in the following table.

ACCESSORY STRUCTURE SETBACK REQUIREMENTS

| | Zoning District | | |
|--|-----------------|-------|-------|
| | R-1 | R-2 | R-3 |
| Minimum Side Yard Setback | 5 ft. | 5 ft. | 5 ft. |
| Minimum Rear Yard Setback | 5 ft. | 5 ft. | 5 ft. |
| Maximum Width (% of Rear Lot Width) | 30% | 30% | 30% |
| Maximum Area (% of Rear Yard occupied within aforementioned setbacks.) | 25% | 25% | 25% |

b. Reversed Corner Lot.

No accessory structure on a reversed corner lot shall be erected or altered nearer to the intersecting or side street line than the front building line to be observed by any structure on the lot to the rear of the corner lot.

If at the approval of the City Manger the Reversed Corner Lot has enacted the 30 Degree Rule for side yard depth, no accessory structure shall be erected or altered nearer the intersection formed by the corner lot rear lot line and a 30 degree angle measured from the rear lot's flush point of the main street facing exterior wall at the front door. Under the 30 Degree Rule, no accessory structure is allowed in a side yard nearer than 15' from the side yard lot line.

c. Height Limit. The height of an accessory structure to a dwelling shall not exceed fourteen (14) feet or the height of the dwelling, whichever is less.

5. Fences and Walls.

a. Permit Required. Except as otherwise provided herein, no person shall erect, alter or relocate any fence or wall within the City without first having been issued a permit therefor.

b. Permit Fee. There is no charge for permits for fences that are six feet in height or lower, or for walls (excluding retaining walls) that are four feet in height or lower. A building permit application and related building permit fee shall be required for fences that exceed six feet in height and for walls that exceed four feet in height.

c. Application Procedures.

(1) Agricultural, single-family, and two-family uses. Each application for a permit under this section shall be submitted to the Building Official on forms provided by the City. Each application shall include a site plan drawn to scale showing the location of the house(s), garage(s), and other improvements on the lot, all lot lines, and the location of the fencing or wall to be erected, altered or relocated.

(2) Uses other than agricultural, single-family, or two-family. Request for fencing or walls shall be

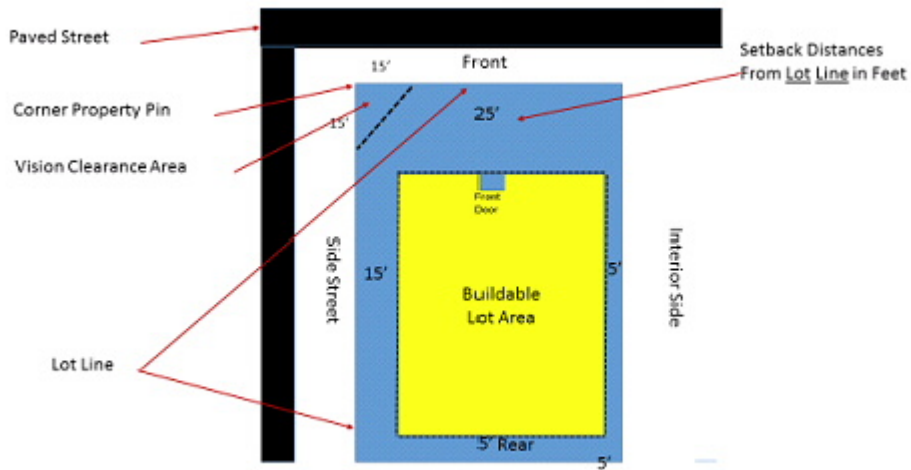
processed as part of and according to the procedures of the site plan review.

d. General Provisions. Except as otherwise provided herein, all fences and walls within the City shall be subject to the following general provisions:

- (1) No fences or walls shall be placed on or extend into public rights-of-way except as determined necessary by the governing body or its agent(s).
- (2) All fences (hedges and plantings excluded) and walls shall require a fence/wall permit under this Section, unless a separate building permit is required for the fence or wall, or unless the fence or wall does not require a building permit and is authorized on an approved site plan. Fence/wall permits may be issued by the Building Official or designee, if all requirements of this Chapter have been met.
- (3) Both sides of any fence or wall shall be maintained in a condition of reasonable repair and appearance by its owner and shall not be allowed to become and remain in a condition of disrepair or danger, or constitute a nuisance, public or private.
- (4) No physical damage of any kind shall occur to abutting property during installation unless it is allowed under agreement with the adjacent property owner.
- (5) A survey may be required by the Building Official for all fences (except hedges and plantings) or walls to be constructed on or within six feet from the lot line, unless corner property stakes are in place and marked, or written authorization is received from both parties where neighbors are involved. Additionally, retaining walls shall not be placed within any drainage or ponding easement unless also reviewed and approved by the Building Official.
- (6) A fence with a minimum height of three feet shall be required on the top of any retaining wall, and on the top of any tiered retaining wall that requires a building permit. The City Manager may grant exceptions to this provision if the retaining wall does not pose a public safety concern.
- (7) Fences shall not be constructed from plywood, corrugated metal, branches, or materials originally intended for other purposes (such as agricultural, as in T-posts), UNLESS upon the illustration of a high degree of workmanship quality achieved through the use of such, prior approval is granted by the Building Official.
- (8) No fences or walls shall be placed within a wetland or required wetland buffer, cross over a required rain garden, or extend below the ordinary high water level of a lake, stream, or water quality/detention pond.
- (9) No fence or wall, other than the wall of a permitted structure shall be erected or altered in any front yard to exceed the height of four feet (4'). For purposes of this section, the front yard area shall be defined as the total area created when drawing a parallelogram that consist of perpendicular lines drawn from each side of the principal structure from its forward edge to the edge of lot lines defining the property. The maximum height of a privacy fence (side yard and/or rear yard fence) shall not exceed 6 feet 6 inches above the elevation of the principal structure's adjacent foundation.
- (10) On City Manager approval, properties with rear or side yards that abut any railroad may be authorized privacy fencing heights not to exceed eight feet (8') along the railroad right-of-way only.

e. Vision Clearance. On any corner lot on which a front yard is required by this ordinance, no wall, fence or other structure shall be erected in excess of three feet (3') in height, and no hedge, shrub, tree or other growth shall be maintained in excess of three feet (3') in height within the triangular area formed by the intersecting lot lines as measured from the existing corner property pin and a straight line connecting edge of lot lines at points 15 feet from the corner property pin measured along each lot line.

Reverse Corner, Fencing Heights and 30 Degree Rule



f. Nonconforming Fences. It is the intent of this Ordinance to allow the continuation of such nonconforming fences until they are discontinued as provided herein. However, it is not the intent of this Chapter to encourage the survival of nonconforming fences and such fences that are declared to be incompatible with permitted fences within the City. Such fences shall be regulated by the following provisions:

(1) An existing fence not allowed by this Ordinance in the district within which it is located, except when required by law or ordinance, shall not be enlarged, extended, reconstructed, or structurally altered unless such fence is changed to comply with the requirements of this Ordinance. Maintenance of a nonconforming fence will be allowed when this includes necessary repair and incidental alterations which do not expand or intensify the nonconforming fence.

6. Storage in Front and Side Yards. There shall be no storage of vehicles (other than noncommercial off-street parking), or storage or display of any merchandise or materials of any kind in any front yard required by this ordinance in any district. There shall be no storage of vehicles or storage of any merchandise or materials of any kind in any side yard or rear yard required by this ordinance that abuts any residential district unless screened by privacy fencing from residential view.

(Ordinance 2017.3.2, sec. 2, adopted 3/14/17)



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

DELIBERATION AGENDA

DA7.1-2021.2

Agenda Item:

Consideration and possible action on the adoption of a plan to study the effectiveness of the current City of Flatonia Streetlight System and to develop an action plan containing a deadline to correct any deficiencies in the Streetlight System to level adopted by the City Council.

Background:

On March 9, 2021, the Flatonia City Council met to discuss moving forward with an evaluation of the City's streetlight system. At that time, direction was provided to staff to assess the current system and prepare and present at a later date staff's reported summary of findings and recommendations.

Recommended Motion:

Motion will be determined by what action, if any, is needed following the discussion.

Attachments:

- Streetlight Memorandum



MEMORANDUM

Date: May 27, 2021

To: **Bryan Milson, Mayor**
xc: Mark Eversole, Council
Cathy Steinhauser, Council
Ginny Sears, Council
Dennis Geesaman, Council
Allen Kocian, Council
From: Sarah Novo, City Manager

RE: **Streetlights**

History

On March 9, 2021, the City Council of the City of Flatonia requested staff to complete a comprehensive Citywide street light analysis. Most of the City's existing lighting units have historically been illuminated using mercury vapor-type lamps. Over the years, due to regulatory concerns and the high levels of mercury in the lamps and ballasts, these lamps were phased out and replaced by high pressure sodium lamps which give off a "warm orange" light. Streetlights are currently installed on existing telephone poles which service the City with electricity and are at most intersections and heavily traveled streets. As the City decided to investigate alternatives to the light sources which are currently installed throughout the city, staff have also begun to phase in LED fixtures as a more energy and cost-efficient option.

Assessment

On a fundamental level, safe connectivity throughout the community is crucial. Being able to adequately see the road/street ahead and observe conflicting traffic, road hazards and the behavior of other highway and roadway users is integral to the usability of our streets, highways, and pathways. Street lighting significantly improves visibility, increases sight distance, and makes roadside obstacles more noticeable to both drivers and pedestrians; therefore, more avoidable. Adequate lighting also provides a sense of security and safety for others who may use roadways or adjoining walkways.

The purpose and goals of this street lighting assessment are as follows:

- Maintain the existing streetlight look wherever practical throughout the City.
- Establish uniform illumination standards for all new construction.
- Standardize light pole and luminaire types.
- Increase overall energy efficiency of the City's lighting systems and reduce related greenhouse gas emissions.
- Provide standards for lighting that are dark-sky compliant/friendly, including methods to minimize/eliminate glare nuisance and light spillage.
- Explore the latest lighting control technologies.

- ❑ Identify areas in need of additional lighting levels for pedestrian safety.
- ❑ Establish proposed lighting unit spacing requirements along residential and commercial corridors.
- ❑ Establish Light Pole offset distances from existing Tree canopies to provide maximum illumination on roadways.



Example of current streetlight as found in Flatonia

Lighting warrants have been established by the Federal Highway Administration (FHWA) and assist in evaluating locations where lighting will maximize benefit based on defined conditions. These warrants provide a guideline and do not obligate the City or other agencies to provide lighting in accordance with the noted standards. Conversely, using engineered judgment in addition to warrant considerations in order to assess things such as roadway geometry, high crash rates, or frequent occurrences of poor weather conditions such as rain, fog, ice, or snow may influence a community's decision on whether or not to install lighting. Warrants are meant to be a tool for assessment rather than a standard.

It is also important to recognize that some areas of the City are different geographically and have unique needs. For example, commercially zoned areas will have far different lighting needs and can tolerate much different illumination levels than residentially zoned areas.

Installation of lighting solely based upon a standard distance is frequently ineffective since it often overlooks the individual needs for areas and circumstances as described above.

Warrants for Lighting Arterial, Collector and Local Roads

Excerpt from the TAC Guide for the Design of Roadway lighting (27)

| Item No. | Classification Factor | Rating Factor κ | | | | | W | Here | x W |
|--|---|----------------------------------|---|-----------------------------|------------------------------------|---|------|---------------|----------|
| | | 1 | 2 | 3 | 4 | 5 | | | |
| Geometric Factors (See Note 6) | | | | | | | | | |
| 1 | Number of Lanes | ≤4 | 5 | 6 | 7 | ≥8 | 0.15 | | |
| 2 | Lane Width (m) | >3.6 | 3.4 to 3.6 | 3.2 to 3.4 | 3.0 to 3.2 | <3.0 | 0.35 | | |
| 3 | Median Openings/km | <2.5 or 1-Way | 2.5 to 5.0 | 5.0 to 7.2 | 7.2 to 9.0 | >9.0 or No Median | 1.40 | | |
| 4 | Driveways and Entrances/km | <20 | 20 to 40 | 40 to 60 | 60 to 80 | >80 | 1.40 | | |
| 5 | Horizontal Curve Radius (m) | >600 | 450 to 600 | 225 to 450 | 175 to 225 | <175 | 5.90 | | |
| 6 | Vertical Grades (%) | <3 | 3 to 4 | 4 to 5 | 5 to 7 | >7 | 0.35 | | |
| 7 | Sight Distance (m) | >210 | 150 to 210 | 90 to 150 | 60 to 90 | <60 | 0.15 | | |
| 8 | Parking | Prohibited | Loading | Off Peak | One Side | Both Sides | 0.10 | | |
| Subtotal Geometric Factors | | | | | | | | | G |
| Operational Factors | | | | | | | | | |
| 9 | Signalized Intersections (%) | 80 to 100 | 70 to 80 | 60 to 70 | 50 to 60 | 0 to 50 | 0.15 | | |
| 10 | Left Turn Lane | All Major Intersections or 1-Way | Substantial Number of Major Intersections | Most Major Intersections | Half of Major Intersections | Infrequent Number or TWTL (See Notes 1 & 3) | 0.70 | | |
| 11 | Median Width (m) | >10 | 6 to 10 | 3 to 6 | 1.2 to 3 | 0 to 1.2 | 0.35 | | |
| 12 | Operating or Posted Speed (km/h) (See Note 5) | ≥40 | 50 | 60 | 70 | ≥80 | 0.60 | | |
| 13 | Pedestrian Activity Level (See Note 2) | | | Low | Medium | High | 3.15 | | |
| Subtotal Operational Factors | | | | | | | | | O |
| Environmental Factors | | | | | | | | | |
| 14 | Percentage of Development Adjacent to Road (%) (See Note 4) | nil | nil to 30 | 30 to 60 | 60 to 90 | >90 | 0.15 | | |
| 15 | Area Classification | Rural | Industrial | Residential | Commercial | Downtown | 0.15 | | |
| 16 | Distance from Development to Roadway (m) (See Note 4) | >60 | 45 to 60 | 30 to 45 | 15 to 30 | <15 | 0.15 | | |
| 17 | Ambient (off Roadway) Lighting | Nil | Sparse | Moderate | Distracting | Intense | 1.38 | | |
| 18 | Raised Curb Median | None | Continuous | At All Intersections (100%) | At Most Intersections (51% to 99%) | At Few Intersections (% 50%) (See Note 7) | 0.35 | | |
| Subtotal Environmental Factors | | | | | | | | | E |
| Collision Factors | | | | | | | | | |
| 19 | Night-to-Day Collision Ratio | <1.0 | 1.0 to 1.2 | 1.2 to 1.5 | 1.5 to 2.0 | >2.0 (See Note 1) | 5.55 | | |
| Subtotal Collision Factors | | | | | | | | | A |
| G + O + E + A = Total Warranting Points | | | | | | | | | |
| Warranting Condition | | | | | | | | 60.00 | |
| Difference ± | | | | | | | | -60.00 | D |

Notes:

- 1 Lighting Warranted
- 2 Pedestrian Activity Level
- 3 Two-Way Left Turn Lane
- 4 Development Defined as Commercial, Industrial or Residential Buildings
- 5 85th Percentile Night Speed Should Be Used if Available. Otherwise Posted Speed Shall Be Used
- 6 Worst Case Geometric Factors for a Segment of Roadway Shall Apply
- 7 Also Includes Isolated Medians (Non-Continuous) Between Intersections.

The premise of this lighting warrant is that street lighting would be warranted where a total point-score of 60 or more is achieved. It is staff's recommendation that lighting be prioritized based on zoning and use of the location, engineered judgement, location history, safety, warrant point-scores, as well as a benefit/cost analysis for the City's budget.

Locations

The roadways listed below are those found to be either requiring more lights in addition to those already in place, or currently do not have any streetlights at all. As part of a phased approach, staff recommends that the City move forward to address the areas noted as part of phase I installation, with phase II consisting of additional locations for install. Phase III would consist of a reassessment of the City's infrastructure and lighting, and the addition of more streetlight locations as needed. Ongoing upgrades to LED fixtures will occur as existing units require service, replacement or for installation of new equipment.

Please note that this survey represents an assessment made by staff of locations and areas of concern as received by the community. This list also includes areas which are in need and could be improved by adding additional street lighting, but which may have barriers to installation (such as no current light pole in the area or obstacles such as trees, etc.) Areas with unique circumstances will require creative solutions and/or additional cost allocated toward type or installation of streetlights than those which do not.

Phase I – Streetlight Plan



| Phase I | |
|----------------------------------|--|
| Location | Notes |
| Collins and Hackberry St. | Light is 120' from intersection |
| Hackberry and Walnut St. | |
| 1st and Penn St. | No pole at intersection |
| 3rd and Colorado St. | |
| 3rd and Market St. | No pole at intersection |
| 4th and Colorado St. | |
| 5th and Converse St. | |
| 7th and Penn St. | To replace existing |
| 8th and Faires St. | Long secondary, solar option or sacrifice tree |
| 8th and Mill St. | |
| 9th and Faires St. | No pole at intersection |
| 11th and Market St. | |
| 12th and North Converse St. | |
| Oak Hill Cemetery near RR tracks | |
| Collins St. | |
| Walnut St. | |

The following list is not in sequential order or order of priority: (Include photos)

1. Hackberry and Collins Streets



2. Hackberry and Walnut Streets



3. First and Penn Streets – no pole at intersection



4. Third and Colorado Streets



5. Third and Market – no pole



6. Fourth and Colorado Streets



7. Fifth and Converse Streets



8. Seventh and Penn Streets – needs a replacement.



9. Eighth and Faires Streets



10. Eighth and Mill Street



11. Ninth and Faires St.



12. Eleventh and Market



13. Twelfth and Converse



14. Oak Hill cemetery near RR tracks



15. Collins St.



16. Walnut Street



Phase I – Streetlight Plan with work already completed



Work completed to date is distinguished in green

| Completed to Date |
|---------------------------|
| 3rd and Mill St. |
| 3rd and Hudson St. |
| 6th and Market St. |
| 7th and Hudson St. |
| 8th and Market St. |
| Penn and South County Rd. |
| Hwy 90 and Elm St. |
| Hwy 90 near El Toro Viejo |

1. Third and Mill Streets



2. Third and Hudson Streets



3. Sixth and Market Streets



4. Seventh and Hudson Streets



5. Eighth and Market Street



6. Hwy 90 and Elm



7. Hwy 90 near El Toro Viejo



Phase II – Streetlight Plan



| Phase II Streetlights | |
|---|---|
| Locations | Notes |
| 1st and Colorado | |
| 1st and west city limits | long secondary |
| 2nd and Colorado | |
| Mill St. and south city limits | |
| Middle St. and South Main | |
| East South Main St., east end | |
| Old Hallettsville Rd @ east school entrance | no pole |
| S. La Grange, between curve & Mesquite | |
| 1213 E. Old Spanish Trail (Juan Aguillon) | |
| Pecan, between OST and 90 | |
| 90 @ city manager house | |
| 90 @ city limits | cannot put light across from the ball field (glare) |
| Entrance to golf course & Garbade Park | |
| 7 acre park, south entrance | |
| 11th, between Garbade and Walnut | |
| Mulberry @ Hackberry | |
| Oak Hill South entrance | |
| North end of Hudson (Daniel Branecky res.) | |
| 9th & N. Converse | no pole, limited access |
| 11th @ N. Converse | |
| Penn @ south side of the Catholic cemetery | long secondary |
| 12th @ Faires | pole near but not at intersection |
| NW corner of Oak Hill | have to build line |
| Sewer plant entrance | |
| N IH 10 Feeder, 100 yds west of Joel's entrance | have to build line |
| east end of Mulberry | alley intersection before end of road (2 lights?) |
| west end of Mulberry | |
| north end of Jurek Lane | no pole, underground power |

Barriers

- Tree barriers
- No current electricity in some locations
- Funding (installation and ongoing maintenance)
 - The Federal Highway Administration (FHWA) administers funding for State roadway lighting projects that meet certain requirements in terms of need. These projects are eligible under Section 148 of Title 23, United States Code (Highway Safety Improvement Program). In addition, these projects are eligible for the increased Federal share under 23 U.S.C. 120(c).
 - When Federal aid is used for a lighting project, the applicant can support the need for a roadway lighting system by including the following items:
 - A project criteria document showing that the design criteria established by AASHTO or the IES will be used and met as part of the design.

Recommendations and Considerations

Commonly, Cities will provide streetlight standards to assist engineers in the design and installation of streetlights as well as require existing streetlights in need of relocation (and associated sidewalk or street repairs) to be performed to the standards of the City and at the expense of the developer. This may become necessary in the future, however as we investigate the current climate it is presumed that City staff will be performing the installation and maintenance of the City's streetlight system throughout all phases.

The LED lights proposed by staff are manufactured by American Electric Lighting. They are WATCH LIGHT Series, WL1 LED Security lights, and supply comparable lighting to a 100-watt metal halide lamp (comparable to what we have in service now). A more expensive fixture must be used in the downtown area, I-10 frontage area, and by the Catholic Church. The fixture recommended for these locations is comparable to the 400-watt HPS units now in service.

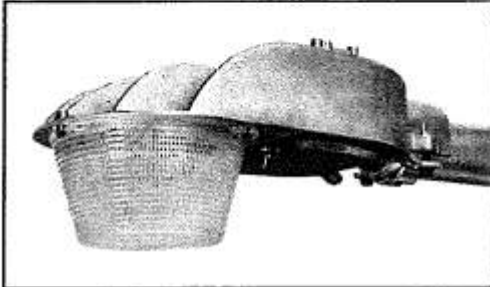
Techline has quoted fixtures for approximately \$150.00/each. A fixture comparable to those currently used in the downtown, I-10 and Catholic Church areas is estimated to cost approximately \$250.00/per unit. Solar options tend to be the costliest at approximately \$1,500 - \$2,000 per unit and are also among the most unreliable in terms of ongoing maintenance and weather needs for optimal functionality.

Most of the proposed light locations are able to accommodate a new Techline fixture without much trouble, however others may require installation of a new pole, secondary wire run to the pole or the use of alternative means for power, such as solar. Secondary wire runs are estimated at approximately \$.30/ft. At-cost materials for installation of a new pole can run anywhere from \$350.00 to \$700.00 per pole depending on conditions. Also, if it is necessary to set a pole away from the road, extension arms would be required to get maximum lighting to the roadway. An 8' extension arm costs approximately \$110.00 and a 16' extension arm costs approximately \$150.00. Staff time and aging City equipment are also major cost considerations.



WATCH LIGHT Series WL1 LED Security Lighting

PRODUCT OVERVIEW



Features:

- Wide variety of lumen packages in type 3 & 5 distributions
- All aluminum housing & door
- 2-bolt mounting with +/- 5° adjustment
- Durable prismatic glass optics
- Optional acrylic refactor provides additional vertical foot-candles
- 3000K & 4000K CCT, 70 CRI
- Optional stainless steel thumbscrew for tool-less entry
- ANSI standard wattage label on all units

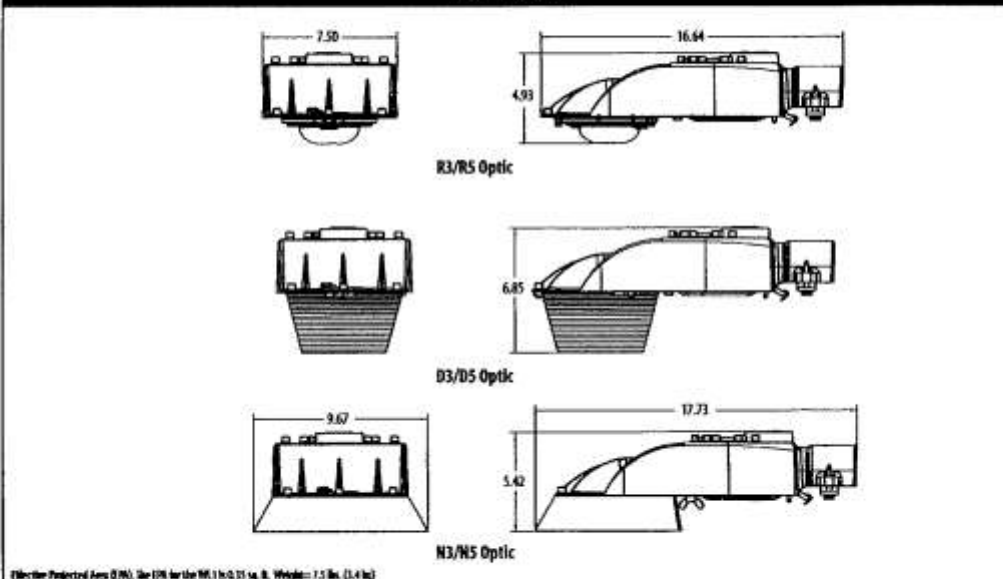
Standard Performance:

- 120 volt only
- 3 pin photocontrol receptacle
- optional photocontrol
- optional 10kV/5kA surge protection
- 25°C rated
- System life > 70K hrs.

Premium Performance:

- 120 – 277 volt
- dimmable driver
- 3 pin or 7 pin photocontrol receptacle
- optional photocontrol, wireless adaptive control ready
- optional 20kV/10kA* "extreme" surge protection
- Improved efficacy (lumens/watt)
- 40°C rated
- System life > 100K hrs.

DIMENSIONS



* Units without optional 20kV/10kA surge protection have a reduced capacity to protect installed driver and photocontrol

WATCH LIGHT Series

WL1 LED Security Lighting

PERFORMANCE PACKAGES

Standard Performance

| Performance Package | Distribution | Input Watts | 3K (3000K CCT, 70 CRI) | | | | | 4K (4000K CCT, 70 CRI) | | | | | LLD @ 25°C | |
|---------------------|--------------|-------------|------------------------|-----|---|---|---|------------------------|-----|---|---|---|------------|------------|
| | | | Lumens | LPW | B | U | G | Lumens | LPW | B | U | G | 50k Hours | 100k Hours |
| A | RS | 20 | 4,194 | 109 | 1 | 2 | 2 | 4,401 | 113 | 1 | 2 | 2 | 0.90 | 0.85 |
| | RS | | 4,432 | 114 | 2 | 2 | 1 | 4,710 | 121 | 2 | 2 | 1 | | |
| | NS | | 3,854 | 96 | 1 | 0 | 1 | 4,028 | 103 | 1 | 0 | 1 | | |
| | NS | | 3,960 | 102 | 2 | 0 | 1 | 4,197 | 108 | 2 | 0 | 1 | | |
| | DS | | 4,101 | 105 | 1 | 3 | 2 | 4,343 | 111 | 1 | 3 | 2 | | |
| B | RS | 48 | 4,238 | 111 | 2 | 3 | 2 | 4,616 | 116 | 2 | 3 | 2 | 0.90 | 0.85 |
| | RS | | 4,886 | 104 | 1 | 3 | 2 | 5,100 | 106 | 1 | 3 | 2 | | |
| | NS | | 5,264 | 110 | 3 | 2 | 1 | 5,671 | 116 | 3 | 2 | 1 | | |
| | NS | | 4,917 | 95 | 1 | 0 | 1 | 4,777 | 100 | 1 | 0 | 1 | | |
| | DS | | 4,733 | 98 | 2 | 0 | 1 | 4,980 | 103 | 2 | 0 | 1 | | |
| C | RS | 58 | 4,875 | 102 | 2 | 3 | 2 | 5,086 | 106 | 2 | 3 | 2 | 0.90 | 0.85 |
| | RS | | 5,152 | 107 | 2 | 3 | 2 | 5,467 | 114 | 3 | 3 | 2 | | |
| | NS | | 5,945 | 103 | 2 | 3 | 2 | 6,184 | 106 | 2 | 3 | 2 | | |
| | NS | | 5,144 | 106 | 3 | 2 | 1 | 5,537 | 113 | 3 | 2 | 1 | | |
| | DS | | 5,365 | 93 | 2 | 0 | 1 | 5,836 | 95 | 2 | 0 | 2 | | |
| D | RS | 58 | 5,478 | 94 | 2 | 0 | 1 | 5,824 | 101 | 3 | 0 | 1 | 0.90 | 0.85 |
| | RS | | 5,811 | 100 | 2 | 3 | 2 | 6,308 | 104 | 2 | 3 | 2 | | |
| | NS | | 6,009 | 104 | 3 | 3 | 2 | 6,306 | 106 | 3 | 3 | 2 | | |

Premium Performance

| Performance Package | Distribution | Input Watts | 3K (3000K CCT, 70 CRI) | | | | | 4K (4000K CCT, 70 CRI) | | | | | LLD @ 25°C | | |
|---------------------|--------------|-------------|------------------------|-----|---|---|---|------------------------|-----|---|---|---|------------|-----------|------------|
| | | | Lumens | LPW | B | U | G | Lumens | LPW | B | U | G | 25k Hours | 75k Hours | 100k Hours |
| A | RS | 33 | 4,138 | 125 | 1 | 2 | 1 | 4,355 | 132 | 1 | 0 | 2 | 0.90 | 0.85 | 0.80 |
| | RS | | 4,189 | 126 | 2 | 2 | 1 | 4,427 | 134 | 1 | 0 | 2 | | | |
| | NS | | 3,791 | 115 | 1 | 0 | 1 | 4,165 | 126 | 1 | 0 | 2 | | | |
| | NS | | 3,876 | 117 | 2 | 0 | 0 | 4,119 | 125 | 1 | 0 | 2 | | | |
| | DS | | 4,095 | 123 | 1 | 3 | 2 | 4,270 | 126 | 1 | 0 | 2 | | | |
| B | RS | 42 | 4,095 | 124 | 2 | 3 | 1 | 4,352 | 132 | 1 | 0 | 2 | 0.90 | 0.85 | 0.80 |
| | RS | | 5,154 | 120 | 2 | 2 | 1 | 5,445 | 127 | 1 | 0 | 2 | | | |
| | NS | | 5,200 | 121 | 2 | 2 | 1 | 5,456 | 126 | 1 | 0 | 2 | | | |
| | NS | | 4,950 | 115 | 2 | 0 | 1 | 5,199 | 121 | 1 | 0 | 3 | | | |
| | DS | | 5,091 | 118 | 2 | 0 | 1 | 5,091 | 118 | 2 | 0 | 3 | | | |
| C | RS | 53 | 5,091 | 117 | 2 | 3 | 2 | 5,330 | 124 | 2 | 0 | 3 | 0.90 | 0.85 | 0.80 |
| | RS | | 5,097 | 119 | 2 | 3 | 1 | 5,402 | 126 | 2 | 0 | 3 | | | |
| | NS | | 5,900 | 112 | 2 | 2 | 1 | 6,324 | 119 | 2 | 0 | 3 | | | |
| | NS | | 6,014 | 113 | 3 | 2 | 1 | 6,370 | 120 | 2 | 0 | 3 | | | |
| | DS | | 5,460 | 103 | 2 | 0 | 1 | 6,045 | 114 | 2 | 0 | 3 | | | |
| D | RS | 60 | 5,585 | 105 | 2 | 0 | 1 | 5,820 | 112 | 2 | 0 | 3 | 0.90 | 0.85 | 0.80 |
| | RS | | 5,821 | 110 | 2 | 3 | 2 | 6,185 | 117 | 2 | 0 | 3 | | | |
| | NS | | 5,838 | 111 | 3 | 3 | 2 | 6,255 | 116 | 2 | 0 | 3 | | | |
| | NS | | 7,045 | 127 | 2 | 3 | 2 | 8,000 | 133 | 2 | 0 | 3 | | | |
| | DS | | 7,756 | 129 | 3 | 2 | 1 | 8,212 | 137 | 2 | 0 | 3 | | | |
| E | RS | 60 | 7,360 | 123 | 2 | 0 | 2 | 7,701 | 128 | 2 | 0 | 3 | 0.90 | 0.85 | 0.80 |
| | RS | | 7,704 | 128 | 3 | 0 | 1 | 7,613 | 127 | 2 | 0 | 3 | | | |
| | NS | | 7,887 | 125 | 2 | 3 | 2 | 7,836 | 131 | 2 | 0 | 3 | | | |
| | NS | | 7,608 | 127 | 3 | 3 | 3 | 8,040 | 134 | 2 | 0 | 3 | | | |

AEL American Electric Lighting

AEL Headquarters, 3025 Columbus Road, Granville, OH 43023

www.americanelectricalighting.com

© 2018-2019 Acuity Brands Lighting, Inc. All Rights Reserved. WL1 Rev. 01/15/19

Warranty Five-year limited warranty. Complete warranty terms located at:

www.acuitybrands.com/CustomersResources/terms_and_conditions.aspx

Actual performance may differ as a result of end-user environment and application.

All values are design or typical values, measured under laboratory conditions at 25 °C.

Specifications subject to change without notice.

Please contact your sales representative for the latest product information.

WATCH LIGHT Series

WL1 LED Security Lighting

ORDERING INFORMATION

| Series |
|--------|
|--------|

WL1 Watch Light

| Lumen Package |
|---------------|
|---------------|

A 4000 Lumens
 B 5000 Lumens
 C 6000 Lumens
 D 8000 Lumens¹

| Performance |
|-------------|
|-------------|

(Blank) Std. 120V only
 PBM Premium, 120V - 277V

| Optics |
|--------|
|--------|

R3 Roadway Type 3
 R5 Roadway Type 5
 R3 Type 3 - zero uplight
 R5 Type 5 - zero uplight
 D3 Type 3 with Drop Refractor
 D5 Type 5 with Drop Refractor

| Color Temperature |
|-------------------|
|-------------------|

(Blank) 4000K Color Temperature, 70CRI
 3K 3000K Color Temperature, 70 CRI

| Paint |
|-------|
|-------|

(Blank) Unfinished Aluminum
 GY Gray Super Durable paint

| Surge protection |
|------------------|
|------------------|

(Blank) 6kV/31A
 MP 10kV/51A
 20 20kV/10kA¹

| Miscellaneous |
|---------------|
|---------------|

IG Insect Guard
 LTS Light trespass shield
 TL Tool-less door entry
 JP Job Pack
 SPS Sample Pack
 CC UL/CSA Certified
 PWB Pre-wire, # indicates wire length in one foot increments from 1' thru 10' (e.g. PW4 = 4' of pre-wire)

| Controls |
|----------|
|----------|

(Blank) 3 Pin NEMA Photocontrol Receptacle
 PCS5 DTL DSS Photocontrol
 PCLL DTL DLL Photocontrol
 PCCC DTL DCC Photocontrol
 P7* 7 Pin Dimming Capable Photocontrol Receptacle
 SB Shorting Cap

| Install Packages |
|------------------|
|------------------|

PRGS DTL DSS Photocontrol
 PRGL DTL DLL Photocontrol
 Packages ship with selected photocontrol, 24", 1 1/4" diameter arm, 5' of prewire and mounting hardware

| Accessories (Shipped Separately) |
|----------------------------------|
|----------------------------------|

WL1LTSU Light Trespass Shield for R3 & R5 Optics
 WL1LTSRN Light Trespass Shield for R3 & R5 Optics
 WL1LTSO Light Trespass Shield for D3 & D5 Optics
 WL1SS Street side Shield for R3, R5, R3, & R5 Optics
 WL1NU Zero-uplight Shield
 WL1REF Drop Refractor

Notes:

1. Not available with Std. Performance.

DesignLights Consortium® (DLC) Premium qualified product. Not all versions of this product may be DLC Premium qualified. Please check the DLC Qualified Products List at www.designlights.org/DLP to confirm which versions are qualified.

AEL American Electric Lighting®

AEL Headquarters, 3825 Columbus Road, Groveville, OH 43023
www.americanelectriclighting.com

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Warranty Five-year limited warranty. Complete warranty terms located at: www.acuitybrands.com/Customers/Respaces/terms_and_conditions.aspx
 Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

Please contact your sales representative for the latest product information.



Submitted by: DESIGN BUILD LIGHTING

DBL DESIGN BUILD LIGHTING

Job Name: Co Flatonia Solar Power

Catalog Number: OML7-SOL-15

Type: P

Notes:

OMNI SOLAR ALL-IN-ONE SOLAR STREET LIGHT
MODEL NAME: OML7-SOL1

DESCRIPTION

OML7-SOL1 series is a complete system with built-in BMS control system. Regulation system can be light sensor from 0.05% full bright. Light sensor reacts to the sensor, react to 50% dim mode when people start to walk for energy saving.

- Patent Design Glass PVB
- LED Modular Thermal Design
- Innovative Battery Protection System
- High efficiency charging & discharging

- Simple installation
- Easy maintenance
- Can't be tampered
- All materials are recyclable material
- Protected against UV radiation
- Battery Type: LiFePO4 (Deep Cycle) 27Ah/40V
- Material: Aluminum
- LED Module: 20W
- Innovative Battery Protection System: AL-002-01
- Lighting Time (Full power): 0-6 Hours
- Lighting Time (Dim power): 12-24 Hours
- Lighting Time (50% dim power): 24-48 Hours (10-15% dim mode)
- Overcharging time: 0.1-0.2h (at 100%)
- Overcharging time: 0.1-0.2h (at 50%)
- Overcharging time: 0.1-0.2h (at 25%)
- Overcharging time: 0.1-0.2h (at 10%)

SPECIFICATIONS

| MODEL | WEEKLY USE | CHARGE TIME | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE | CHARGE CURRENT | CHARGE VOLTAGE |
|--------------|------------|-------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| OML7-SOL1-01 | 10 | 12000 | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V | 1.5A | 14.6V |
| OML7-SOL1-02 | 20 | 24000 | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V | 3.0A | 14.6V |
| OML7-SOL1-03 | 30 | 36000 | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V | 4.5A | 14.6V |
| OML7-SOL1-04 | 40 | 48000 | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V | 6.0A | 14.6V |

DIMENSIONAL DRAWING

LED MODULAR SYSTEM DESIGN

- Rectangular beam design for road lighting, with built-in light distribution.
- The well-synchronized light distribution, makes for a more uniform and wider lighting area.
- With advanced valve, prevent water vapor gathered & reduce longer lifespan.
- Original thermal system design, innovative heat sink with 360° air flow.

MOUNTING

Standard:

Step-Down (Optional):

Submitted On: Mar 10, 2021 1/2 Index Page

Submitted by: DESIGN BUILD LIGHTING

DBL DESIGN BUILD LIGHTING

Job Name: Co Flatonia Solar Power

Catalog Number: OML7-SOL-15

Type: P

Notes:

OML7-SOL1

INNOVATIVE BATTERY PROTECTION SYSTEM

- Built-in Lithium class A battery, single cell with PTC
- Superior IC with military standard in battery protection board
- High-quality charging & discharging control
- Over-charging & over-discharging protection



Voluntary Streetlight Program

The City currently has a voluntary program in place for additional lighting by request which is available to residential and commercial rate payers considering that the City has an existing pole in the area to provide service. Costs associated with this service include a one-time fee of \$100 for installation, and a monthly rental fee of \$14/month per installation. These costs are antiquated and will need to be updated to reflect current costs (for cost-recovery purposes.) They will also need to be codified should the Council wish to proceed in this direction. Staff is hesitant to promote the program unless/until the costs are evaluated, and consideration is made for staffing/equipment. There is currently no provision in the ordinance that passes along any charges associated with maintenance. The City could easily assume additional costs for maintenance and repairs which is untenable in the long term. According to our utilities team – even the cost of changing a bulb or fixture could far exceed the \$168 that we receive per location for the year under this program.

Repair to the boom lifts will be part of the CIP for this year and are estimated at \$38,000 each for overhaul of our Altec and Hi Ranger lifts. Combined with the limited staffing bandwidth – taking this on as an extra at this moment is not seen by staff as a source of revenue that would exceed expenses.

(6) Mercury vapor lighting service.

(A) Applicability. To single phase service to outdoor lighting fixtures and related wiring for lighting of parks, driveways, yards, and other areas. Service shall extend from one-half hour after sunset until one-half hour before sunrise, each night of the year, approximately four thousand (4,000) hours of service per year. (Ordinance 2014.9.5 adopted 9/9/14)

(B) Availability. In the area served by the electric system of the city where suitable facilities exist. (2001 Code, app. A, sec. 7.900)

(C) Rate. The customer will be billed a one-time fee of \$100.00 per installation. The monthly rental fee shall be \$14.00 per installation. (Ordinance 2014.9.5 adopted 9/9/14)

(D) Special conditions. The city will furnish, operate, and maintain the lighting system. Service at locations where existing city-owned poles and facilities are not available will be made at the discretion of the city.

(i) The cost of repairing facilities damaged by acts of vandalism shall be billed to the customer.

(ii) The city shall, at request of the customer, relocate or change existing equipment. The customer shall reimburse the city for such changes at actual cost, including appropriate overhead.

(7) Special conditions.

(A) Bills calculated under the above rates are subject to the application of the power cost recovery factor.

(B) Any bill rendered for service shall be calculated on metered consumption or estimated consumption on the basis of valid assumptions.

(C) Service rendered under this schedule is subject to the city's rules and regulations as prescribed by ordinance in effect from time to time. (2001 Code, app. A, sec. 7.900)

Funding Considerations

While phasing improvements and ongoing maintenance into the City's operational budget over the course of future budget cycles may be a viable option; staff has also included alternative options for consideration.

Some cities have approved ordinances which provide for a special assessment to fund street lighting system improvements. How this works is that street light system costs are assessed to all property owners in the city benefiting from the street lighting system. This can be expanded to include Landscape & Lighting Districts which provides for maintenance of streetlights, safety lighting, and roadway landscaping throughout various portions of the City which may include streetlights, traffic signals at intersections, and roadway landscaping irrigation systems. By applying the costs to all property owners including residential, commercial, industrial, and property tax-exempt properties, the City can ensure a low and equitable assessment rate. The special assessment is typically for a finite period and all property owners subject to the special assessment have the option to pay their assessment in advance. The more common approach is for property owners to include the assessment on their County property tax bill annually.

References

Key documents that provide guidance and criteria for roadway lighting and associated applications are listed below. The latest versions of these documents should be used as references for design projects.

- AASHTO GL-6 Roadway Lighting Design Guide (www.transportation.org)
- ANSI/IES RP-8 Standard Practice for Roadway Lighting (www.ies.org)
- IES DG-19 Design Guide for Roundabout Lighting (www.ies.org)
- FHWA-RD-01-103 Highway Design Handbook for Older Drivers and Pedestrians (www.fhwa.dot.gov)
- FHWA-SA-07-010 Railroad-Highway Grade Crossing Handbook (www.fhwa.dot.gov)
- FHWA-HRT-08-053 Informational Report on Lighting Design for Midblock Crosswalks (www.fhwa.dot.gov)
- TAC Guide for the Design of Roadway Lighting 2006 Edition (www.tac-atc.ca)
- NCHRP 672 Roundabouts: An Informational Guide – Second Edition (www.trb.org)
- AASHTO RSDG-3 Roadside Design Guide 4th Edition 2011 (www.transportation.org)
- AASHTO Highway Safety Manual (www.highwaysafetymanual.org)
- AASHTO A Policy on Geometric Design of Highways and Streets 6th Edition 2011 (www.transportation.org)



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

DELIBERATION AGENDA

DA7.1-2021.3

Agenda Item:

Consideration and possible action on scheduling special meetings for budget workshops, or other matters, that may need to be considered by the Council subsequent to July regular meeting and prior to next regularly scheduled meeting.

Background:

Staff has been working with the department Directors to develop requested budgets for each department/service area. The final adopted budget is due by September 30th, with the tax rates adopted no later than September 29th. Unless Council wishes to hold a special meeting, the final budget will be adopted at the September 14th regular meeting. In order to prepare Council for other budget-related discussions including future street and other capital projects, staff would like to have the final proposed budget developed by the end of August. This timeline will require considerable effort and input from the Council. Since Council presently has a mix of working and retired members, it may be beneficial to either schedule these workshops in the evening or meet in smaller groups both during the day and at night. Staff is seeking input from Council on its preferred dates/method for Council workshops.

Recommended Motion:

Motion will be determined by what action, if any, is needed following the discussion.



Flatonia City Council

Staff Report

July 13, 2021 Council Meeting

DELIBERATION AGENDA

DA7.1-2021.4

Agenda Item:

Consideration and possible action pertaining to issues related to drainage from the splashpad within McWhirter Park.

Background: In early July, City staff were made aware of a ponding issue at the golf course potentially resulting from runoff generated by the splash pad in McWhirter Park. The splash pad was installed 2 years ago, and was opened in a limited capacity in the 2020 summer season due to the coronavirus pandemic. The City recently hosted an “official” grand opening of the splash pad as well as a community celebration on July 2, 2021. With coronavirus exposure numbers waning; the community has begun to venture outdoors and utilize park amenities (including the splash pad) on a more frequent basis.

Over the course of the past week, staff have met with golf course representatives as well as consultants and engineers to determine the level of impact and best drainage solutions in order to resolve this issue during the summer months when the splash pad is most heavily utilized, as well as during times of heavy rainfall; the combination of which may have contributed toward the current situation. Representatives of the golf course have offered to partner with the City toward long term solutions that work for both parties.

Remediation will likely involve considerable staff time and resources which may or may not be able to be assumed in this year’s budget cycle. Staff are in the process of collecting quotes, engineer recommendations, and determining the best course of action moving forward. The output generated by the splashpad has been assessed and was determined to produce approximately 98 gallons per minute during normal operations. The golf course has received a donation of a stainless-steel submersible pump, however this pump has a max capacity of 60 gallons of water per minute. Alternative options currently include the placement of an additional submersible pump, upgraded electrical work, a septic tank, lift station and/or a drainage line leading to an irrigation pond at the golf course.

Recommended Motion:

Motion will be determined by what action, if any, is needed following the discussion.



Flatonia City Council

Staff Report
May 11, 2021 Council Meeting

EXECUTIVE SESSION

ES7.1-2021.1

Agenda Item:

As authorized by Texas Government Code 551.074 (Personnel Matters) regarding:

Review City Attorney RFQ submissions.



Flatonia City Council

Staff Report
July 13, 2021 Council Meeting

DELIBERATION AGENDA

DA7.1-2021.5

Agenda Item:

Consider and take appropriate action regarding the City Attorney RFQs.